

# CITY OF STILLWATER

## CAREER OPPORTUNITIES ANNOUNCEMENT

The City of Stillwater is accepting applications for the following position(s):

### **Parks, Events & Recreation & Golf Summer Employment** **Applicants must be 18 years of age unless otherwise noted**

**ADULT SOFTBALL UMPIRES** - umpire evening adult softball games March - November. Experience helpful. Applicants attend training meetings prior to season. \$12.14 - \$13.27/hr. Approx 8-16 hours per week from March to November.

**SEASONAL RECREATION PROGRAM ASSISTANT (CONCESSIONS)**- sell concessions at ball field concession stands. Work hours vary and will include afternoons, evenings and some weekends. Pay is \$6.93/hour. Approx 20 hours per week from March thru October. **APPLICANTS MUST BE 16 YEARS OF AGE.**

**SEASONAL RECREATION PROGRAM ASSISTANT (SCOREKEEPER)**-This job involves scorekeeping for evening and weekend games. Experience is helpful. Pay ranges from \$7.14 - \$8.03/hr. Approx 8-20 hours per week from March to November. **APPLICANTS MUST BE 16 YEARS OF AGE.**

**LIFEGUARD/SWIM INSTRUCTOR** - life guard and swim instruction at the municipal pool mid May – mid August. Applicants must be available to work M - F, 9 a.m. - 9:30p.m. and Saturday/Sundays, 12:30 – 10 p.m. Lifeguard training and WSI required. Pay begins at \$8.52/hour. Approx 40 hours per week from May thru August.

**SWIM AIDE/POOL ADMISSIONS/POOL CONCESSIONS** -assist with swim lessons, M - F, 9:30a.m. - 12:30p.m. and 5:30 - 7:30p.m. as well as work in the admissions area during open swim times. Also includes selling concessions at the pool. Admissions and concessions work hours vary and include afternoons, evenings and weekends. Basic Rescue/Lifesaving certificate is preferred. Pay begins at \$6.93/hour. Approx 40 hours per week from May thru August. **APPLICANTS MUST BE 16 YEARS OF AGE.**

**SEASONAL RECREATION INSTRUCTOR (TENNIS)** - teach group lessons to children and adults approximately 20 hours per week during May to October. Should be experienced in teaching tennis and have a very thorough knowledge of the game. \$10.18/hour.

**YOUTH BASEBALL / SOFTBALL UMPIRES** - umpire youth baseball/softball evening games and some weekends from March thru June. Experience is helpful. Applicants attend training meetings prior to season. \$12.14 - \$13.27/hr. Approx 20 hours per week from March to June.

**SEASONAL GOLF COURSE LABORER (GOLF):** This position performs manual and semi-skilled golf course maintenance. 20-40 hours per week from March thru October. Starting rate is \$8.27 - \$9.59. **Closing date: 3/14/08**

**SEASONAL REC PROGRAM ASST (LAKE MCMURTRY)** – sale of concessions, bait, tackle and lake permit sales at Lake McMurtry. 40 hours per week. Work will vary and will include mornings, Afternoons, evenings, and weekends. Applicants must be 18 years of age. Pay begins at \$6.93/hour.

**SEASONAL MAINTENANCE WORKER I & II** - mowing and weedeating, park and grounds maintenance, daily maintenance on baseball and softball fields and light construction projects. Experience beneficial. Horticultural skills also needed. Must have valid OK Driver's License. Work hours vary and include some weekends. Pay is \$7.57 - \$9.59 depending on experience.

**SUMMER ART CAMP COUNSELOR** –assist children in experiencing variety of arts and crafts; includes daily outdoor activities. Previous experience working with children K-7<sup>th</sup> grade preferred. Approx 16-20 hours per week. Late May – early August. Pay begins at \$7.14/hour.

**Hiring is subject to passing a pre-employment drug screen and successful background check.**

**Successful candidates will be required to furnish a copy, at their expense, of their driving record prior to employment. An application must be completed and returned to the Human Resources Department, 723 S. Lewis, or mailed to City of Stillwater, PO Box 1449, Stillwater, OK 74076 by 5:00 p.m. on the closing date. Career opportunities/application information can also be viewed at [www.stillwater.org](http://www.stillwater.org). EOE,M/F/H/V**