

**CITY OF STILLWATER
JOB DESCRIPTION**

TITLE: Firefighter I/EMT	DEPARTMENT: Fire
RANGE: 24	DIVISION:
EFFECTIVE DATE: 5/90	REVISION DATE: 7/00

APPROVALS

Department Head	Human Resources Director	City Manager
-----------------	--------------------------	--------------

PURPOSE OF POSITION:

This is a non-exempt position performing fire suppression and prevention and EMS duties for the City Fire Dept.

ESSENTIAL JOB FUNCTIONS:

- Render emergency care such as: clearing, opening and maintaining an airway, cardio pulmonary resuscitation, controlling external hemorrhage, treating for shock, stroke, poisoning, drug overdose, burns, immobilization of fractures, bandaging, assisting in child birth, etc.
- Perform fire-fighting duties such as combating, extinguishing and preventing fires, and answering emergency calls with an engine, ladder, or squad company. Lay and connect hoses, direct water onto burning structures, raise and climb ladders; use other fire fighting techniques such as ventilating burning buildings (chopping holes in floors or roofs); administer first aid to injured persons; perform salvage operations; and inspect assigned district to assure knowledge of access, fire hazards, etc.
- Train for, and participate in the protection of life and property by fire fighting and rescue activities. Participate in fire drills and attend training classes in fire fighting, EMS and related subjects.
- Handle routine custodial maintenance of the fire department equipment (such as oxygen breathing equipment, resuscitation equipment, etc.), apparatus and quarters.
- Conform to the safety requirements of the department and City.
- Perform other related duties as assigned.

EDUCATION, TRAINING & EXPERIENCE REQUIRED:

- High school diploma or equivalent.
- The applicant is required to pass an agility test, a written test, and a state required physical examination.
- Although this is an entry-level position, the incumbent must complete twelve (12) months as a probationary fire fighter in completing both written and practical knowledge and field experience under the supervision of a training officer.
- Completion of Basic Firefighter Academy- Firefighter I level.

SPECIAL CERTIFICATIONS, REGISTRATIONS, LICENSES REQUIRED:

- Possession of, or ability to successful complete and maintain, an Oklahoma EMT certification. The incumbent who fails to continue to qualify will be released during probation.
- Must possess a valid Oklahoma driver's license and have a driving record in accordance with the city's requirements.

SKILLS, KNOWLEDGE & ABILITIES REQUIRED:

- Ability to operate two-way radio.
- Ability to learn, operate and maintain fire fighting and emergency equipment, vehicles and apparatus.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to drive vehicle both safely and efficiently while under stress, to communicate information on the radio.
- Ability to deal effectively with the public using tact and diplomacy and remain calm in emergency situations.
- Knowledge of and ability to use manual and power tools in the performance of duties.
- Rely on speech, as well as senses of sight, hearing, smell, and touch to help determine the nature of the emergency, maintain personal safety, and make critical decisions in a confused, chaotic, and potentially life threatening environment throughout the duration of the operation.
- Ability to perform first aid or CPR as required for emergencies or assist other emergency personnel administer aid.
- Ability to immediately respond to high emotional/high stress or physically taxing situations without any warning or warm up and to quickly return to daily activities thereafter.
- Ability to work rotating shifts, holidays, weekends, and long hours as necessary.
- Ability to locate places on a map, receive radio instructions, and provide directions to others.
- Willingness to work with others and follow orders or allow a superior officer(s) or other trained experts to take charge as required. Must be flexible in dealing with situations.

PHYSICAL/MENTAL REQUIREMENTS:

- Ability to perform strenuous duty for prolonged periods in extreme weather and fire fighting situations.
- Physical strength, endurance, and agility to handle the extreme stresses of the position, to rescue persons from burning structures, to risk life in the pursuit of fire saving efforts. Must be able to use a respirator and perform duties in confined spaces.
- Must possess sufficient strength and stamina to control pressurized hoses, extend ladders; operate "jaws of life" and perform other rescue operations in full uniform and with safety equipment.
- Wear personal protective equipment that weighs approximately (fifty) 50 pounds while performing these tasks.
- Perform physically demanding work while wearing positive pressure breathing equipment with 1.5 inches of water column resistance to exhalation at a flow of forty (40) liters per minute.

ENVIRONMENTAL CONDITIONS AND SAFETY CONCERNS:

- Spend extensive time outside exposed to the elements.
- Tolerate extreme fluctuations in temperature while performing duties. Must perform physically demanding work in hot (up to 400 F), humid (up to 100%) atmospheres while wearing equipment that significantly impairs body-cooling mechanisms.
- Experience frequent transition from hot to cold and from humid to dry atmospheres.
- Work in wet, icy, or muddy areas.
- Perform a variety of tasks on slippery, hazardous surfaces such as on rooftops or from ladders.
- Work in areas where sustaining traumatic or thermal injuries is possible.
- Face exposures to carcinogenic dusts such as asbestos, toxic substances such as hydrogen cyanide, carbon monoxide, or organic solvents either through inhalation or skin contact.
- Face exposure to infectious agents such as hepatitis B or HIV.
- Exposed to grotesque sights and smells associated with major trauma and burn victims.

- Possibility of falling objects; working at heights; explosives; exposure to radioactive substance, electrical shocks, and infection.
- Operate in environments of high noise, poor visibility, limited mobility, and in enclosed or confined spaces.

JOB LOCATION:

- City fire stations and associated service areas.