



Office of the City Manager
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

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Shared Active Transportation Permit Application

Operator Information:

Name of Applicant: _____ Business Name: _____
Title of Applicant: _____ Mailing Address: _____
Phone Number: _____
Email: _____
Federal Tax ID #: _____
Driver License #: _____ State of Incorporation _____

Staffing and Management Information:

Address of operations located in the City of Stillwater
(required):

Name(s) and contact information of local management staff:

Name: _____
Phone: _____
Email: _____

Small Vehicle Information:

Number to be deployed (300 max): _____

Type of vehicle to be deployed: Bicycles or Electric Scooters (circle one)

Applicant's Signature

Date

Required Attachments:

1. Copy of Oklahoma Sales Tax Permit.
 2. Written authorization from property owner granting permission to locate and operate temporary business from location specified.
 3. Map indicating approved drop off/pick up locations and geo-fenced areas signed and approved by the City Manager or designee.
 4. Signed and notarized indemnification agreement.
 5. Certificate of insurance listing City as additional insured.
 6. Fee: \$50.00 per small vehicle (300 maximum) in deployed fleet. ($\$50.00 \times \frac{\text{Total Fee}}{\# \text{ Vehicles}} = \$$ _____)
- Permit will be valid for one year from date of issue, unless revoked.