

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED MAY 13, 2020 AT 3:55 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER UTILITIES AUTHORITY
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
MAY 18, 2020

IMPORTANT NOTICE This meeting will be conducted via videoconferencing. The meeting will be available to watch live on the City's Facebook Page (@CityOfStillwater), AT&T U-verse channel 99, Suddenlink channel 14 and the City of Stillwater's YouTube Live link at youtube.com/c/CityofStillwaterTV/live.

Notice regarding Public Comment Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Trustees at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at stillwater.org/requesttospeak or via the form found in the lobby outside Council chambers prior to meetings.

For meetings conducted via videoconferencing, the same request to speak procedure shall be followed; however, **City Hall is closed to the public**. Login information to participate via videoconference will be provided prior to the meeting to those who have requested to speak. For those wishing to speak via teleconferencing, please provide a phone number and someone will call you before the public comments portion of the agenda to place you in a queue. **Forms are due by 3:00 p.m. the day of the meeting.**

NOTE: Should a connection with any one of the Trustees present for the videoconference be lost, the meeting will be recessed up to a maximum of 30 minutes to re-establish the connection. If reconnection is not possible, the meeting will be reconvened on May 19, 2020 at 5:30 p.m.

SUA Members

Chair Will Joyce
Vice Chair Pat Darlington
Trustee Alane Zannotti
Trustee John Wedlake
Trustee Amy Dzialowski

Method of Participation

Remotely - Videoconference
Remotely - Videoconference
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**PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR PAT DARLINGTON,
TRUSTEES ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI**
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:47 p.m.

2. CONSENT DOCKET

- a. Approve special meeting minutes of April 20, 2020

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE WEDLAKE TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Approve Utility Billing staff to offer to utility customers the option to enter into long term payment plans, approve resumption of the cut-off notification process effective May 19, 2020 to customers with delinquent accounts and disconnections effective June 2, 2020, and allow reinstatement of the 10% penalty effective July 6, 2020

Mayor Joyce stated this item was discussed on the City Council agenda and a resolution will be brought back to the council on June 1, 2020.

- b. Approve budget amendments to close out completed capital projects and return any unused balance to the fund balance:
 - Electric Rate Stabilization Fund: \$310,385
 - Water Fund: \$505,018
 - Wastewater Fund: \$2,590

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE THE ATTACHED BUDGET AMENDMENTS TO CLOSE OUT THE LISTED PROJECTS AND RETURN ANY UNUSED BALANCE TO THE FUND BALANCE.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. RESOLUTIONS

- a. Resolution No. SUA-20-2: A resolution of the Stillwater Utilities Authority adopting an operating budget for the fiscal year 2020-21

MOTION BY TRUSTEE WEDLAKE, SECOND BY TRUSTEE ZANNOTTI TO ADOPT RESOLUTION NO. SUA-20-2 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

Councilor Dzialowski momentarily lost connection to the meeting.

7. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

8. QUESTIONS & INQUIRIES

None.

9. ADJOURN

MOTION BY TRUSTEE ZANNOTTI, SECOND BY VICE CHAIR DARLINGTON TO ADJOURN THE MAY 18, 2020 SPECIAL MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The May 18, 2020 special meeting of the Stillwater Utilities Authority adjourned at 6:51 p.m.

**WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY**

**TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY**