



**\*IMPORTANT NOTICE\*** This meeting will be conducted via videoconferencing. The meeting will be available to watch live on the City's Facebook Page (@CityOfStillwater), AT&T U-verse channel 99, Suddenlink channel 14 and the City of Stillwater's YouTube Live link at [youtube.com/c/CityofStillwaterTV/live](https://youtube.com/c/CityofStillwaterTV/live).

**\*Notice regarding Public Comment\*** Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Trustees at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at [stillwater.org/requesttospeak](https://stillwater.org/requesttospeak) or via the form found in the lobby outside Council chambers prior to meetings.

For meetings conducted via videoconferencing, the same request to speak procedure shall be followed; however, **City Hall is closed to the public**. Login information to participate via videoconference will be provided prior to the meeting to those who have requested to speak. For those wishing to speak via teleconferencing, please provide a phone number and someone will call you before the public comments portion of the agenda to place you in a queue. **Forms are due by 3:00 p.m. the day of the meeting.**

NOTE: Should a connection with any one of the Trustees present for the videoconference be lost, the meeting will be recessed up to a maximum of 30 minutes to re-establish the connection. If reconnection is not possible, the meeting will be reconvened on May 19, 2020 at 5:30 p.m.

STILLWATER UTILITIES AUTHORITY SPECIAL MEETING AGENDA  
MAY 18, 2020  
5:30 PM or immediately following the City Council meeting

**SUA Members**

Chair Will Joyce  
Vice Chair Pat Darlington  
Trustee Alane Zannotti  
Trustee John Wedlake  
Trustee Amy Dzialowski

**Method of Participation**

Remotely - Videoconference  
Remotely - Videoconference  
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Remotely - Videoconference

1. Call Meeting to Order
2. Consent Docket

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Trustees may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. Trustees will take action (including a vote or series of votes) on these items either collectively as part of the consent docket or individually under Items Removed from Consent Docket.*

a.	Approve special meeting minutes of April 20, 2020		
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**CONSENT DOCKET APPROVED AS PRESENTED 5-0**

3. Public Comment

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**meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.

4. Items Removed from Consent

5. General Orders

*Trustees will discuss and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.*

a.	Approve Utility Billing staff to offer to utility customers the option to enter into long term payment plans, approve resumption of the cut-off notification process effective May 19, 2020 to customers with delinquent accounts and disconnections effective June 2, 2020, and allow reinstatement of the 10% penalty effective July 6, 2020 <b>NO ACTION</b>	SUA-20-11	Dana Mattox
b.	Approve budget amendments to close out completed capital projects and return any unused balance to the fund balance: <ul style="list-style-type: none"> <li>• Electric Rate Stabilization Fund: \$310,385</li> <li>• Water Fund: \$505,018</li> <li>• Wastewater Fund: \$2,590</li> </ul> <b>APPROVED 5-0</b>	SUA-20-12	Christy Cluck

6. Resolutions

*The Trustees will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.*

a	Resolution No. SUA-20-2: A resolution of the Stillwater Utilities Authority adopting an operating budget for the fiscal year 2020-21 <b>ADOPTED 4-0 COUNCILOR DZIALOWSKI TEMPORARILY LOST CONNECTION</b>
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7. Reports from Officers & Boards

*Announcements and remarks of general interest may be made by Councilors, the City Manager, or the City Attorney. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.*

- a. Miscellaneous items from the General Counsel
- b. Miscellaneous items from the General Manager
- c. Miscellaneous items from the Trustees
  - i. Discussion about scheduling items for future meetings.

8. Questions & Inquiries

9. Adjourn

**ADJOURNED 5-0**

On \_\_\_\_\_ at \_\_\_\_\_ a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City manager's office at least 48 hours prior to the meeting by calling 405.742.8290.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's Office.
- Sign up for an email update when an agenda is posted through our [eNotifications](#) system. Select each elected or appointed board or committee you would like a notification from.