



MINUTES

REGULAR MEETING
STILLWATER PUBLIC LIBRARY BOARD
STILLWATER PUBLIC LIBRARY, NORTH BUILDING
CONFERENCE ROOM 313
1107 SOUTH DUCK, STILLWATER, OK 74074
February 26, 2019 | 12:00 NOON
library.stillwater.org

Board Members Present: Cara Adney, Cathy Albright, Robin Cornwell, Wanda Cunningham, Gary Stanton, Andrea Yough
Board Members Absent: Hugh Crethar
Staff Present: Teresa Chaufy, Andrea Kane, Christy Luper – Human Resources Director

1. CALL MEETING TO ORDER
Cornwell called the meeting to order at 12:00 pm.

2. EXECUTIVE SESSION
Request for confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Library Director pursuant to 25 O.S. § 307 (B)(1) of the Oklahoma Open Meeting Act.

a. Vote to convene executive session.

At 12:03 pm, Cunningham/Adney moved to convene executive session for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Library Director pursuant to 25 O.S. § 307 (B)(1) of the Oklahoma Open Meeting Act. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Cunningham, yes; Stanton, yes; Yough, yes. Motion approved.

b. Discuss employment, appointment, promotion, demotion, disciplining or resignation of Library Director.

c. Vote to reconvene regular meeting

At 1:05 pm, Albright/Yough moved to reconvene regular meeting. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Cunningham, yes; Stanton, yes; Yough, yes. Motion approved.

d. Action (including vote or series of votes) regarding employment, appointment, promotion, demotion, disciplining or resignation of Library Director.

Stanton/Yough moved to name Stacy DeLano as Interim Director. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Cunningham, yes; Stanton, yes; Yough, yes. Motion approved.

Adney/Stanton moved to approve a salary increase for Stacy DeLano while serving as Interim Director. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Cunningham, yes; Stanton, yes; Yough, yes. Motion approved.

3. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. **The Library Board will take action at this meeting (including a vote or series of votes) on these items collectively as part of the Consent Docket.***

- a. Minutes: January 22, 2019 Regular Meeting
- b. Stillwater Public Library January 2019 Financial Report
- c. Stillwater Public Library January 2019 Activity Report

Albright/Cornwell moved to approve items on the consent docket. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Cunningham, yes; Stanton, yes; Yough, yes. Motion approved.

4. GENERAL ORDERS

The Library Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Consider acceptance of 'Revisiting the Founding Era' programming grant in the amount of \$1,000

Andrea Kane reviewed the grant literature with the Board. She explained the grant is to be used to host reading-and-discussion based public programming. Adney/Cornwell moved to accept the 'Revisiting the Founding Era' programming grant. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Cunningham, yes; Stanton, yes; Yough, yes. Motion approved.

5. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by the Board Members or Director at this time. Items of Library business that may require discussion or action (including a vote or series of votes) are listed below.

a. Library programming (no action on this item)

Board Chair Cornwell read a list of upcoming adult programs. This included: Let' Talk About It – Route 66; Brain Health; Making the Most of Retirement; and Tai Chi.

b. Miscellaneous items from the staff

Andrea Kane distributed a list of purchases to be made with State Aid funds for the Board to review.

c. Miscellaneous items from the Library Board

Board Chair Cornwell reminded board members the City of Stillwater is seeking input from the community on the upcoming fiscal year.

d. Requests to schedule items for upcoming meetings

None.

6. QUESTIONS & INQUIRIES

None.

7. ADJOURN

Meeting adjourned at 1:20 pm.

Prepared by: Teresa Chafty, Recording Secretary

Approved by: 
Chair, Stillwater Public Library Board