



CITY COUNCIL MEETING AGENDA  
 JANUARY 9, 2023  
 723 S Lewis Street  
 Room 1122B  
 Stillwater, OK 74074  
 5:30 P.M.

Mayor Will Joyce, Vice Mayor Alane Zannotti, Councilors Amy Dzialowski, Christie Hawkins, & Kevin Clark

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

*Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.*

|    |   |          |              |
|----|---|----------|--------------|
| a. | Approve regular meeting minutes of December 19, 2022  |          |              |
| b. | Accept temporary construction easement located at 114 E. Randolph Court required for the Redbud Sewer Project and authorize the Mayor to execute the easement documents   | CC-23-02 | David Barth  |
| c. | Approve budget amendments reflecting receipt and appropriation of \$24,000 in a federal grant from the Oklahoma Department of Libraries to Stillwater Public Library and approve sole source purchase of downloadable material from Overdrive for the OK Virtual Libraries Consortium | CC-23-04 | Stacy DeLano |
| d. | Approve budget amendments reflecting receipt and appropriation of \$50,000 in a federal grant from the Oklahoma Department of Libraries to Stillwater Public Library and approve sole source purchase of downloadable material from Overdrive for the OK Virtual Libraries Consortium | CC-23-09 | Stacy DeLano |
| e. | Approve budget amendments reflecting receipt and appropriation of \$3,560.60 in donations to the Stillwater Public Library  | CC-23-05 | Stacy DeLano |

|    |   |          |               |
|----|---|----------|---------------|
| f. | Approve budget amendments reflecting receipt and appropriation of \$8312.50 in grant funds to Stillwater Public Library from the Oklahoma Department of Libraries and Oklahoma Department of Commerce | CC-23-06 | Stacy DeLano  |
| g. | Approve the Annual Comprehensive Financial Report, Single Audit Report and Passenger Facility Charge Program Audit Report for fiscal year ended June 30, 2022   | CC-23-01 | Christy Cluck |
| h. | Approve budget amendments reflecting receipt and appropriation of a \$50,000 donation by Wilson Chevrolet to Stillwater Fire Department for the purchase of extrication tools                         | CC-23-10 | Terry Essary  |

**CONSENT DOCKET MINUS ITEMS C., D., E., F., & H. APPROVED 5-0**

4. Public Comment on Items not Schedules for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

5. Items Removed from Consent Docket

*Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.*

**ITEMS C., D., E., AND F. APPROVED 5-0 CONGRATULATIONS TO THE LIBRARY ON A JOB WELL DONE ON GRANT FUNDING.**

**ITEM H. APPROVED 5-0 THANK YOU TO WILSON'S FOR THEIR DONATION TO THE FIRE DEPARTMENT.**

6. General Orders

*The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.*

|    |  |          |                |
|----|--|----------|----------------|
| a. | Approve budget amendments allocating funds for Stillwater Regional Airport operations: <ul style="list-style-type: none"> <li>○ Increase Aviation Gas for Resale Revenue Account by \$1.5 million</li> <li>○ Increase Aviation Gas for Resale Expenditure Account (used for purchasing fuel) by \$1.5 million</li> <li>○ Increase Contract For Services Account by \$1,000</li> <li>○ Increase Vehicle Fuel and Oil Account by \$2,189</li> <li>○ Increase Contingency Account by \$3,499</li> </ul> | CC-23-03 | Foster Becquet |
|----|--|----------|----------------|

|  |   |  |  |
|--|---|--|--|
|  | <ul style="list-style-type: none"> <li>○ Increase ID/Access Card Revenue Account by \$3,189</li> <li>○ Increase Ad Sales Revenue Account by \$3,499</li> </ul> <p><b>APPROVED 5-0</b></p> |  |  |
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7. Resolutions

*The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.*

|    |   |          |             |
|----|---|----------|-------------|
| a. | <p>RESOLUTION NO. CC-2023-1: A RESOLUTION APPROVING ACTION TAKEN BY THE STILLWATER UTILITIES AUTHORITY AUTHORIZING THE ISSUANCE OF ITS PROMISSORY NOTE IN THE PRINCIPAL AMOUNT OF \$10,500,000 TO THE OKLAHOMA WATER RESOURCES BOARD; RATIFYING AND CONFIRMING A LEASE AGREEMENT AND OPERATION AND MAINTENANCE CONTRACT AND A SALES TAX AGREEMENT BETWEEN THE CITY AND THE AUTHORITY AND CONTAINING OTHER PROVISIONS RELATING THERETO</p> <p><b>ADOPTED 5-0</b></p> | CC-23-08 | David Barth |
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8. Appointments

- a. Stillwater Housing Authority (CC-23-07)

**MAYOR JOYCE POSTPONED THIS APPOINTMENT UNTIL THE JANUARY 23, 2023 MEETING TO ALLOW FOR MORE APPLICATIONS TO BE SUBMITTED.**

9. Reports from Officers and Boards

*Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.*

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council

10. Questions and Inquiries

11. Adjourn

**ADJOURN 5-0**