



CITY COUNCIL MEETING AGENDA
 APRIL 18, 2022
 723 S Lewis Street
 Stillwater, OK 74074
 5:30 P.M.

Mayor Will Joyce, Vice Mayor Alane Zannotti, Councilors Amy Dzialowski, Christie Hawkins, & Kevin Clark
COUNCILOR CLARK WAS ABSENT

1. Call Meeting to Order
2. Pledge of Allegiance
3. Presentations and Proclamations
 - a. 25th Anniversary of Payne County Health Department Children First – Scott Haywood, PIO, Regional Administrative Director Kelli Rader, & Children’s First Nurse Rachel Bryant
 - b. Presentation by OK Association of Police Chiefs in recognition of officers from Stillwater Police Department and OK State University Police Department – Chief Louis Flowers & Steve Whitock

4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve regular meeting minutes of March 28, 2022 and April 4, 2022 and executive session minutes of April 4, 2022		
b.	Approve budget amendments returning remaining project balances to the fund balance of their respective funds: <u>General Fund</u> <ul style="list-style-type: none"> • Reduce expenditure appropriations by \$41,164 <u>City Capital Fund</u> <ul style="list-style-type: none"> • Reduce expenditure appropriations by \$19,505 	CC-22-55	Melissa Reames
c.	Accept the water line improvement and utility easement for 1600 N Washington Street and authorize the Mayor to execute the easement document	CC-22-59	Jeff Mathews

d.	Accept permanent right-of-way dedication from Locked Up Self Storage that will connect Brooke Avenue from the Skyline East, 2 nd Section, Phase 2 subdivision to Jardot Road and authorize Mayor to sign document	CC-22-58	Jeff Mathews
e.	Approve Stillwater History Museum at the Sheerar quarterly report		

VICE MAYOR ZANNOTTI REMOVED ITEM E. FROM CONSENT DOCKET

CONSENT DOCKET APPROVED MINUS ITEM E. 4-0

5. Public Comment on Items not Schedules for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

6. Items Removed from Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

e. Approve Stillwater History Museum at the Sheerar quarterly reports.

ITEM E. FROM CONSENT DOCKET APPROVED 4-0

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	A hearing to determine whether the structure located at 2420 East 12 th Avenue, Stillwater, Oklahoma is dilapidated as defined in 11 O.S §22-112(C) and abandoned as defined in 11 O.S. §22-112.4(E) (Continued from January 24, 2022) TABLED TO MAY 16, 2022 COUNCIL MEETING APPROVED 4-0		Beth Anne Childs
b.	Receive public comment regarding a request from Grand Lake Mental Health Services for a Specific Use Permit to allow health care and social assistance on properties addressed at 1060 E Knotts Avenue (also addressed as 899 and 998 E Knotts Avenue and a portion of 801 E Lakeview) in the Commercial Shopping (CS) district and Residential Two and Multi Family (RTM) district APPROVED 4-0	CC-22-61	Brady Moore

8. General Orders

The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Consider adjustments to the OkMRF vesting plan for general employees, approval of related joinder agreement, and adoption of amended OkMRF master plan 5 YEAR VESTING PLAN APPROVED 4-0	CC-22-60	Melissa Reames
b.	Approval of City Manager retirement plan and adoption of amended OkMRF master plan NO ACTION TAKEN ON THIS ITEM	CC-22-60	Melissa Reames
c.	Approve legal services agreement to retain Don Kiser to provide legal services as Bond Counsel in connection to the issuance of general obligation bonds by the City of Stillwater APPROVED 4-0		Kimberly Carnley
d.	Approve budget amendments totaling \$1.5 million to reduce budgeted operating expenditures in FY22: <u>General Fund</u> <ul style="list-style-type: none"> • Reduce expenditure appropriations by \$899,865 • Reduce the transfer-in from the SUA by \$899,865 <u>Airport Fund</u> <ul style="list-style-type: none"> • Reduce expenditure appropriations by \$20,500 <u>Transportation Sales Tax Fund</u> <ul style="list-style-type: none"> • Increase expenditure appropriations by \$350,000 APPROVED 4-0	CC-22-57	Melissa Reames

9. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION CC-2021-38: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE STRUCTURE LOCATED AT 2420 EAST 12TH AVENUE, STILLWATER, OKLAHOMA, DILAPIDATED AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED PURSUANT TO 11 O.S. §22-112 <i>(Continued from January 24, 2022)</i> TABLED TO MAY 16, 2022 COUNCIL MEETING APPROVED 4-0		Beth Anne Childs
b.	RESOLUTION CC-2022-9: A RESOLUTION AMENDING THE CITY OF STILLWATER COMMERCIAL CARDBOARD COLLECTION RATE STRUCTURE AND TERMS AND CONDITIONS OF COLLECTION ADOPTED 5-0	CC-22-63	Chris Knight

c.	RESOLUTION NO. CC- 2022-10; SUA-2022-5: A RESOLUTION REESTABLISHING THE ANNUAL RATE INCREASE TO THE WATER AND WASTEWATER RATE STRUCTURE FOR THE STILLWATER WATER UTILITY SERVICES AND THE ELECTRIC RATE STRUCTURES FOR THE STILLWATER ELECTRIC UTILITY; PROVIDING FOR SUBSEQUENT ANNUAL RATE INCREASES ADOPTED 4-0	CC-22-62	John McClenny
d.	RESOLUTION CC-2022-11: A RESOLUTION FIXING THE AMOUNT OF BONDS TO MATURE EACH YEAR, FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW APPROVED 4-0		Melissa Reames

10. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

1st Read

a.	ORDINANCE NO. 3492: AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE CITY OF STILLWATER, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF STILLWATER, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY;	Melissa Reames
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	AND ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE. ADVANCED TO SECOND READING 4-0	
b.	ORDINANCE NO. 3493: AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE CITY OF STILLWATER, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF STILLWATER, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; AND ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE ADVANCED TO SECOND READING 4-0	Melissa Reames

2nd Read

c.	ORDINANCE NO. 3491: AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 721 S STANLEY STREET FROM OFFICE (O) TO PUBLIC (P), AND 1202, 1218, 1302, AND 1318 W 8 TH AVENUE, 705, 711, 717 AND 720 S BALLELEY STREET, AND 706, 710, 714 AND 718 S ADAMS STREET FROM SMALL LOT SINGLE FAMILY RESIDENTIAL (RSS) TO PUBLIC (P) ADOPTED 4-0		Kimberly Carnley
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11. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

- a. Miscellaneous items from the City Attorney
 - I. Request for an Executive Session pursuant to 25 O.S. §307 (B)(3) for the purpose of confidential communication regarding the purchase or appraisal of real property.
 - II. Request for Executive Session pursuant to 25 O.S. §307 (B)(2) to discuss labor negotiations with Fraternal Order of Police Lodge #102.
 - III. Request for Executive Session pursuant to 25 O.S. §307 (B)(2) to discuss labor negotiations with International Association of Firefighters Local #2095.
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council

12. Appointments

- a. Library Board CC-22-53

MAYOR JOYCE APPOINTED MATT UPSON AND ROBIN CORNWELL TO THE LIBRARY BOARD—APPROVED 4-0

- b. Airport Advisory Board CC-22-54

MAYOR JOYCE APPOINTED TIM HARDIN AND PHIL THOMAS TO THE AIRPORT ADVISORY BOARD—APPROVED 4-0

13. Questions and Inquiries

14. Executive Session

- a. Confidential communication regarding the purchase or appraisal of real property.
- b. Confidential communication to discuss labor negotiations with Fraternal Order of Police Lodge #102.
- c. Confidential communication to discuss labor negotiations with International Association of Firefighters Local #2095.

ENTER EXECUTIVE SESSION APPROVED 4-0

15. Return from Executive Session

- a. Possible action regarding the purchase of appraisal of real property.
- b. Possible action regarding negotiations with Fraternal Order of Police Lodge #102.
- c. Possible action regarding negotiations with International Association of Firefighter Local #2095.

RETURN FROM EXECUTIVE SESSION APPROVED 4-0

16. Adjourn

ADJOURN 4-0