

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW  
THE AGENDA WAS POSTED SEPTEMBER 16, 2020 AT 3:00 P.M.  
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES  
STILLWATER CITY COUNCIL  
SPECIAL MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
SEPTEMBER 21, 2020**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR PAT DARLINGTON  
COUNCILORS ALANE ZANNOTTI AND AMY DZIALOWSKI  
ABSENT: COUNCILOR JOHN WEDLAKE**

**1. CALL MEETING TO ORDER**

Mayor Joyce called the meeting to order at 5:53 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Stillwater City Council led the audience in the Pledge of Allegiance.

**3. PROCLAMATIONS/PRESENTATIONS**

- a. Proclamation honoring retiring Fire Chief Tom Bradley

Mayor Joyce read the proclamation honoring Fire Chief Tom Bradley for his years of service with the Fire Department and the City of Stillwater and congratulating him on his retirement. City Manager Norman McNickle presented Fire Chief Bradley with a plaque acknowledging and thanking him for his 36 years of dedication and hard work making the City of Stillwater a safer place to live.

**4. CONSENT DOCKET**

- a. Accept OSU electric utility easement along the east side of Redwood and north side of Admiral Street
- b. Approve extensions of agreements with Lake McMurtry Friends and Stillwater Area Sports Association through June 30, 2021
- c. Approve waiver of FY2020 Payment in Lieu of Taxes for Stillwater Housing Authority

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR DZIALOWSKI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

**5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no requests to speak on agenda items not scheduled for public hearing.

**6. ITEMS REMOVED FROM CONSENT DOCKET**

None.

## 7. PUBLIC HEARINGS

- a. Receive public comment regarding a request for a Map Amendment to rezone property addressed as 517 S West Street from T5 to CG, Commercial General District

Planning Manager Lanc Gross reported this request is for a map amendment to rezone property addressed as 517 S. West Street from T5, Transect 5 of Form Based Codes, to CG, Commercial General District. He stated the subject property is the second lot north of the intersection of S. West Street and W. 6<sup>th</sup> Avenue on the east side and is zoned T5 in the Form Based Code. The property abutting the subject site to the south, addressed as 424 W. 6<sup>th</sup>, is zoned CG and owned by the applicant of this rezoning request. Mr. Gross stated the applicant's intent is to bring both lots into the same CG zoning and allow the property to be developed as a commercial shopping strip.

Mayor Joyce opened the public hearing.

Kelly Harris, Keystone Engineering, spoke on behalf of the applicant.

Mayor Joyce closed the public hearing.

Planning Commission recommends approval with a 3-1 vote.

Discussion was held on the removal of this lot from the Form Based Codes, the potential impact to the Form Based Codes if removed, and the various other options such as action by the Board of Adjustment that are available to the applicant.

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR DZIALOWSKI TO TABLE THIS REQUEST UNTIL THE OCTOBER 5, 2020 COUNCIL MEETING.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-NAY, DZIALOWSKI-YEA. MOTION CARRIED WITH THREE YEA VOTES TO ONE NAY VOTE.

## 8. GENERAL ORDERS

- a. Downtown Holiday Lighting Preview

Councilor Alane Zannotti and Shannon Williams, Merry Main Street coordinators, presented their ideas for holiday lighting. They reported that the holiday lighting this year will be the newest and latest technology and 6<sup>th</sup> Street to 10<sup>th</sup> Street will be lit up. Due to the pandemic, the holiday domes will not be used on Block 34 this year but Disel Family Tree Lot will be there again this year selling Christmas trees and holiday wreaths. Zannotti and Williams reported that Visit Stillwater has joined them in helping promote the lighting idea throughout the community hoping to get businesses, homeowners and neighborhoods involved. They stated there will be a holiday parade on November 14, 2020 to start off the holiday season and lights. They stated the idea of lighting up Stillwater will hopefully give the feeling of hope throughout our community.

- b. COVID-19 update

Mayor Joyce reported that there was not a lot to update regarding the pandemic. He stated the positive numbers are down some and commended the community on their hard work to make that happen. Mayor reported there were no tailgating issues with the first OSU football game and he was impressed to see citizens choosing to protect their community. He also reported that Payne County is still red according to the Stillwater Public Schools guidelines so classes are virtual and sports have been canceled.

## 9. RESOLUTIONS

- a. Resolution No. CC-2020-19: A resolution amending water and wastewater rate structures for water utility services; providing FOR capital cost recovery for new service connections in the Rural Water District No. 1 service area by establishing a surcharge and restricting the number of meters

MOTION BY COUNCILOR ZANNOTTI, SECOND BY COUNCILOR DZIALOWSKI TO ADOPT RESOLUTION NO. CC-2020-19 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

## 10. ORDINANCES

- a. Second Reading

ORDINANCE NO. 3458: AN ORDINANCE REZONING PROPERTY ADDRESSED AS 503 SOUTH PINE STREET FROM RTM, TWO-FAMILY AND MULTI-FAMILY RESIDENTIAL DISTRICT, TO RMI, MULTI-FAMILY INTERMEDIATE RESIDENTIAL DISTRICT

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR DZIALOWSKI TO ADOPT ORDINANCE NO. 3458 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

## 11. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney: None.
- b. Miscellaneous items from the City Manager:
  - City Manager Norman McNickle reminded citizens the deadline for the census is September 30, 2020 and he stated it would be a great service to the community to respond.
- c. Miscellaneous items from the City Council:
  - Mayor Joyce reminded citizens that the library is “Census Central” and to please contact them if assistance is needed in completing the census.
  - i. Discussion about scheduling items for future meetings.

## 12. QUESTIONS & INQUIRIES

None.

## 13. ADJOURN

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR DZIALOWSKI TO ADJOURN THE SEPTEMBER 21, 2020 SPECIAL MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The September 21, 2020 special meeting of the Stillwater City Council adjourned at 6:33 p.m.

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**WILLIAM H. JOYCE, MAYOR  
STILLWATER CITY COUNCIL**

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**TERESA KADAVY  
CITY CLERK**

**DRAFT**