

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED JULY 15, 2020 AT 3:20 P.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER CITY COUNCIL
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JULY 20, 2020

IMPORTANT NOTICE: This meeting will be conducted via videoconferencing and in person in the Council Hearing Room at 723 S Lewis Street. The meeting will be available to watch live on the City's Facebook Page (@CityOfStillwater), AT&T U-verse channel 99, Suddenlink channel 14 and the City of Stillwater's YouTube Live link at youtube.com/c/CityofStillwaterTV/live.

Notice regarding Public Comment: Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at stillwater.org/requesttospeak or via the form found in the lobby outside the Council Hearing Room prior to meetings. **Online forms are due by 3:00 p.m. the day of the meeting. Forms completed in the lobby are due by 5:25 p.m. the day of the meeting.**

For meetings conducted via videoconferencing, the same request to speak procedure shall be followed. The Council Hearing Room is open to the public although members of the City Council may be participating from remote locations that will be visible and audible on video screens located inside the room. **Face coverings are required in the Council Hearing Room and will be available if needed.** Persons who have signed up to speak may address the Council from the podium located inside the Council Hearing Room, or may do so from a remote location. Login information to participate via videoconference will be provided prior to the meeting. For those wishing to speak via teleconferencing, please provide a phone number and someone will call you before the public comments portion of the agenda to place you in a queue. If you do not have computer access to complete the form, please call 405.742.8209 for assistance.

NOTE: Should a connection with any one of the City Councilors present for the videoconference be lost, the meeting will be recessed up to a maximum of 30 minutes to re-establish the connection. If reconnection is not possible, the meeting will be reconvened on July 21, 2020 at 5:30 p.m.

City Council Members

Mayor Will Joyce
Vice Mayor Pat Darlington
Councilor Alane Zannotti
Councilor John Wedlake
Councilor Amy Dzialowski

Method of Participation

Council Chambers
Videoconference
Videoconference
Council Chambers
Videoconference

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR PAT DARLINGTON
COUNCILORS ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI**

ABSENT: NONE

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:30 p.m.

2. CONSENT DOCKET

- a. Approve special meeting minutes July 6, 2020
- b. Approve special meeting minutes July 9, 2020
- c. Approve special executive session minutes July 9, 2020
- d. Accept sanitary sewer line, water line, and public street paving for Tradan Heights Estates, Section 3 residential subdivision
- e. Accept quarterly report from the Stillwater History Museum at the Sheerar

MOTION BY COUNCILOR ZANNOTTI, SECOND BY VICE MAYOR DARLINGTON TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

Paul Leonard, 1822 N. Perkins Road, spoke against the mask mandate and COVID-19 restrictions.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. PUBLIC HEARINGS

- a. Receive public comment regarding a request from Stillwater Springs Residential Development to consider an annexation petition request with recommended zoning classification

City Manager Norman McNickle reported that the applicant that requested this annexation is presently exploring other options that would not necessitate annexation. Staff recommends postponement to the August 3, 2020 City Council meeting.

MOTION BY COUNCILOR WEDLAKE, SECOND BY COUNCILOR DZIALOWSKI TO POSTPONE THE PUBLIC HEARING FOR THE ANNEXATION PETITION REQUEST WITH ZONING CLASSIFICATION RECOMMENDATION TO AUGUST 3, 2020.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTE.

6. GENERAL ORDERS

- a. Approve budget amendment reflecting receipt of a \$1,000 CARES grant from Oklahoma Department of Libraries for Stillwater Public Library

Library Director Stacy Delano reported the Stillwater Public Library received \$1,000 CARES grant from Oklahoma Department of Libraries with funds from the Institute of Museum and Library Services. She stated these funds will be used to purchase PPE and cleaning supplies to aid the library in remaining open during the COVID-19 pandemic.

MOTION BY COUNCILOR ZANNOTTI, SECOND BY COUNCILOR WEDLAKE TO APPROVE THE BUDGET AMENDMENT REFLECTING THE \$1,000 GRANT TO THE STILLWATER PUBLIC LIBRARY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Approve budget amendment reflecting the receipt of a \$1,900 donation from the Stillwater Community Foundation and appropriation of the funds for the purchase of a special needs chair for the inclusive playground project at Strickland Park

Finance Director Christy Cluck reported the City of Stillwater is in receipt of a donation of \$1,900 from Don & Paula Roberts through the Stillwater Community Foundation for the inclusive playground that is being constructed at Strickland Park. Staff recommends approval of the budget amendment recognizing the \$1,900 as budget revenue and appropriate the funds to be used on the Strickland Park playground project.

Councilor Dzialowski stated this donation will fund the purchase of a special swing that is called an “expression swing.” This swing will be accessible to both parents and children and will allow them to face each other while swinging together.

MOTION BY COUNCILOR DZIALOWSKI, SECOND BY VICE MAYOR DARLINGTON TO APPROVE THE BUDGET AMENDMENT REFLECTING THE RECEIPT OF DONATED FUNDS AND THE APPROPRIATION OF THE FUNDS FOR THE PURCHASE OF A SPECIAL NEEDS CHAIR FOR STRICKLAND PARK.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- c. COVID-19 update

Mayor Joyce stated that the mask ordinance went to effect last Saturday and that other municipalities across the state are considering mask mandates as well. He stated that City purchased masks are available for Stillwater businesses at Visit Stillwater and the Chamber of Commerce. Mayor reported the COVID numbers in Stillwater seem to be improving from the spike experienced in June and early July but that the hospital is treating more COVID patients than they had previously, so we will continue to be vigilant.

Councilor Wedlake addressed Mr. Leonard’s statements from earlier in the meeting. He reported that as of Friday there were no ICU beds available in any Oklahoma City hospital.

7. RESOLUTIONS

- a. Resolution CC-2020-13: A resolution establishing the fee schedule for open records search, inspection and reproduction fees pursuant to the Oklahoma Open Records Act, 51 O.S. 24 A.1, et seq

City Attorney John Dorman reported this resolution is to bring the fee schedule for open records search in compliance with the State statute.

MOTION BY COUNCILOR ZANNOTTI, SECOND BY COUNCILOR DZIALOWSKI TO ADOPT RESOLUTION NO. CC-2020-13 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

8. ORDINANCES

- a. First Reading

Ordinance No. 3454: An ordinance closing the South 2 feet of an existing 20 foot utility easement located on Lot Five, Replat of Lot Six, Eastridge Second Section, on property addressed as 1112 E. Swim Avenue

MOTION BY WEDLAKE, SECOND BY VICE MAYOR DARLINGTON TO ADVANCE ORDINANCE NO. 3454 TO SECOND READING.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

b. Second Reading

Ordinance No. 3453: An ordinance amending the Employee Retirement System, defined benefit plan for retirees only for the City of Stillwater, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the City of Stillwater, Oklahoma; providing for purpose and organization; providing for definitions; providing for eligibility and participation; providing for non-alienation of benefits; providing for employer and employee contributions; providing for accounting, allocation, and valuation; providing benefits; providing for required notice; providing for amendments and termination; providing for transfer to and from other plans; creating a retirement committee and providing for powers, duties, and rights of retirement committee; providing for payment of certain obligations; providing for duration and payment of expenses; providing for effective date; providing for vesting schedules; providing for a fund to finance the system to be pooled with other incorporated cities, towns and their agencies and instrumentalities for purposes of administration, management, and investment as part of the Oklahoma Municipal Retirement Fund; providing for payment of all contributions under the system to the Oklahoma Municipal Retirement Fund for management and investment; providing for repealer and severability; adopting those amendments mandated by the Internal Revenue Code; and declaring an emergency

MOTION BY ZANNOTTI, SECOND BY COUNCILOR DZIALOWSKI TO ADOPT ORDINANCE NO. 3453 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

MOTION BY COUNCILOR WEDLAKE, SECOND BY VICE MAYOR DARLINGTON DECLARING ORDINANCE NO. 3453 AN EMERGENCY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

9. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney: None.
- b. Miscellaneous items from the City Manager: None.
- c. Miscellaneous items from the City Council: None.
 - i. Discussion about scheduling items for future meetings.

10. QUESTIONS & INQUIRIES

None.

11. ADJOURN

MOTION BY COUNCILOR DZIALOWSKI, SECOND BY VICE MAYOR DARLINGTON TO
ADJOURN THE JULY 20, 2020 SPECIAL MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA,
DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The July 20, 2020 special meeting of the Stillwater City Council adjourned at 5:52 p.m.

**WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL**

**TERESA KADAVY
CITY CLERK**

DRAFT