



Budget Amendment Request
For Budget Year 2021

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 07/27/2020

Department: Librarv

Requested by: Stacy DeLano, library director *CC-20-132*

Explanation: Donation Revenue
The library received the following donations:
Designated: \$80 audio books; \$65.13 children's books; \$62.91 children's books
Undesignated: \$20 cash; \$50 memorial
Revenue

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Designated Donat/Donations	1015510 - 48701	21LB07101	\$ 0	\$ 208	\$ 208
Undesignated Don/Donations	1015510 - 48701	21LB08101	\$ 0	\$ 70	\$ 70
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 278

Reviewed by Department Manager: *SA*

Date: 07/27/2020

Reviewed by Finance: *Leah Berry*

Date: 7/27/20

Approved by CMO: *Melina Reames*

Date: 4-27-2020

Approved by City Council: Yes No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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Office: 405.372.0025
Web: stillwater.org

Date: 07/27/2020

Department: Library

Requested by: Stacy DeLano, library director *CC-20-132*

Explanation: *Expense*
Donation Expenditure
The library received the following donations:
Designated: \$80 audio books; \$65.13 children's books; \$62.91 children's books
Undesignated: \$20 cash; \$50 memorial

	Account Name	Account Number (xxxxxxx-xxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Designated Donat/Donations	1015510 - 53041	21LB07101	\$ 0	\$ 208	\$ 208
	Undesignated Don/Donations	1015510 - 53041	21LB08101	\$ 0	\$ 70	\$ 70
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 278

Reviewed by Department Manager: *[Signature]*

Date: 07/27/2020

Reviewed by Finance: *Heath Brown*

Date: 7/27/20

Approved by CMO: *Melina Klames*

Date: 7-27-2020

Approved by City Council: Yes No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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