



Budget Amendment Request  
For Budget Year 2021

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 07/24/2020

Department: Library

Requested by: Stacy DeLano, library director *CC-20-131*

Explanation: Grant Revenue  
The library was awarded a \$15,000 Big Read grant from the National Endowment for the Arts to hold a community-wide reading series. The library also received a \$8,460 grant from the Oklahoma Historical Society for a consultant to advise staff and create a long range strategic plan for its Special Collections.

*REVENUE*

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Library Aministr/Federal Grnt Rev	1015510 - 43100	211B09101	\$ 0	\$ 15,000	\$ 15,000
Library Aministr/State Grnt Rev	1015510 - 43200	211B10101	\$ 0	\$ 8,460	\$ 8,460
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 23,460**

Reviewed by Department Manager: *[Signature]*

Date: 07/24/2020

Reviewed by Finance: *Josh Berry*

Date: 7/28/20

Approved by CMO: *Melina Reames*

Date: 7-28-2020

Approved by City Council:  Yes  No

Date: \_\_\_\_\_

Processed by Finance: \_\_\_\_\_

Date: \_\_\_\_\_

Set ID: \_\_\_\_\_

Date Sent to SA&I: \_\_\_\_\_

--Print on Yellow Paper--



Budget Amendment Request  
For Budget Year 2021

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 07/24/2020

Department: Library

Requested by: Stacy DeLano, library director *CC-20-131*

Explanation: Grant Expenditure  
The library was awarded a \$15,000 Big Read grant from the National Endowment for the Arts to hold a community-wide reading series. The library also received a \$8,460 grant from the Oklahoma Historical Society for a consultant to advise staff and create a long range strategic plan for its Special Collections.

*EXPENDITURE*

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Library Aministr/Grant Expend	1015510 - 53045	21LB09101	\$ 0	\$ 15,000	\$ 15,000
Library Aministr/Grant Expend	1015510 - 53045	21LB10101	\$ 0	\$ 8,460	\$ 8,460
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 23,460**

Reviewed by Department Manager: *[Signature]*

Date: 07/24/2020

Reviewed by Finance: *[Signature]*

Date: 7/28/20

Approved by CMO: *Melina Klamer*

Date: 7-28-2020

Approved by City Council:  Yes  No

Date: \_\_\_\_\_

Processed by Finance: \_\_\_\_\_

Date: \_\_\_\_\_

Set ID: \_\_\_\_\_

Date Sent to SA&I: \_\_\_\_\_

--Print on Yellow Paper--