



CITY COUNCIL MEETING
 DECEMBER 16, 2019
 5:30 PM
 COUNCIL HEARING ROOM, STILLWATER MUNICIPAL BUILDING
 723 S. LEWIS STREET
 STILLWATER, OK 74074

Mayor Will Joyce, Vice Mayor Pat Darlington, Councilors Alane Zannotti, John Wedlake, & Amy Dzialowski

Note: The Mayor and City Council will gather in Conference Room 1112B at 5:00 p.m. for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations / Presentations
 - a. Recognition of Bicycle and Pedestrian Advisory Committee
 - b. Lisa Eckels, Stillwater Medical Center Volunteer Coordinator

4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. The Council will take action (including a vote or series of votes) on these items either collectively as part of the consent docket or individually under Items Removed from Consent Docket.

a.	Approve regular meeting minutes of November 18, 2019 and December 2, 2019		
b.	Approve and accept expenditure of \$634,766 in compensation for rights-of-way, permanent and temporary easements and property acquisition for the parcels along North Perkins Road for Stillwater Project No. STPW-22 and authorize the Mayor to execute the documents and authorize payments for parcels listed below: Real Estate Purchase Agreements: 1) Grantor: Frank C. Robson and Ludmila Robson, Co-Trustee of the Frank C. Robson Revocable Trust dated February 17, 1992 for Parcels 2, 3 and 4, addressed as 611 N. Perkins Road.	CC-19-196	Monty Karns

	<p>2) Grantor: Stillwater Perkins, LLC, a South Carolina limited liability company for Parcel 22, addressed as 2307 N. Perkins Road.</p> <p>Utility Easements:</p> <p>1) Grantor: Frank C. Robson and Ludmila Robson, Co-Trustee of the Frank C. Robson Revocable Trust dated February 17, 1992 for Parcel 1, addressed as 611 N. Perkins Road, for a permanent utility easement consisting of 3,641 square feet.</p> <p>2) Grantor: MCCC Beneficiary OOS Investments, Ltd., for Parcel 19, addressed as 1925 N. Perkins Road, for a permanent utility easement consisting of 3,741 square feet.</p> <p>Pedestrian Easement:</p> <p>3) Grantor: Frank C. Robson and Ludmila Robson, Co-Trustee of the Frank C. Robson Revocable Trust dated February 17, 1992 for Parcel 1, addressed as 611 N. Perkins Road, for a pedestrian easement consisting of 1,942 square feet.</p>		
c.	Approve the final plat for Eastridge Second Section, Block 6 at 906 East Swim	CC-19-201	Lanc Gross Stephen Gose
d.	Accept temporary construction easement for Wastewater Treatment Plant digester project	CC-19-200	David Barth
e.	Acceptance of an electric easement at 1107 W. Richmond Road	CC-19-198	Rian Harkins

CONSENT DOCKET APPROVED 5-0

5. Public Comment on Items Not Scheduled for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

6. Items Removed from Consent

7. Public Hearings

The Council will hear public comments, discuss, and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a.	<p>Receive public comment regarding a request from Vapor Supplies Unlimited, LLC for a Specific Use Permit to establish a medical marijuana dispensary at 704 N. Main Street in the Commercial General district</p> <p>APPROVED PLANNING COMMISSION'S RECOMMENDATION 3-2 WITH VICE MAYOR DARLINGTON AND COUNCILOR WEDLAKE VOTING NAY</p>	CC-19-202	Lanc Gross Kelly Harris
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8. General Orders

The Council will discuss and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a.	Stillwater Area Sports Association annual report REPORT ONLY		Carolyn Walstadt
b.	Approve budget amendment reflecting November 2019 donations to Stillwater Public Library APPROVED 5-0	CC-19-193	Melissa Reames
c.	Approve budget amendment reflecting the receipt of \$3,000 from the Oklahoma Historical Records Advisory Board "Proving Access to Collections" grant APPROVED 5-0	CC-19-190	Melissa Reames
d.	Approve budget amendment reflecting receipt of federal and state funds from ERate and Oklahoma Universal Service Fund for internet service at Stillwater Public Library and transfer of budgeted funds of \$14,400 for internet service to the repair structures expenditures account APPROVED 5-0	CC-19-194	Melissa Reames
e.	Approve LBR contract amendment #10 for engineering services related to the south apron construction project and for acquisition of primary ARFF apparatus at Stillwater Regional Airport APPROVED 5-0	CC-19-192	Paul Priegel
f.	Accept the Comprehensive Annual Financial Report and Single Audit Report for the fiscal year ended June 30, 2019 APPROVED 5-0	CC-19-203	Christy Cluck
g.	Authorize staff to apply for the FEMA Pre-Disaster Mitigation grant for the Stillwater Creek Basin Master Drainage plan, authorize the City Manager to sign all grant documents, and authorize the use of \$125,000 of the allocated funds from the Storm Water Master Drainage Plan project for the City's match APPROVED 5-0	CC-19-199	Monty Karns
h.	Award of contract for services for the North Apron Project at Stillwater Regional Airport to EST, Inc. in the amount of \$275,143, authorize \$221,262 from the AIP-3-40-000-028-2019 Project and \$53,882 for Phase III services from the Delta Taxiway project via a budget	CC-19-195	Monty Karns

	amendment, and authorize the City Manager to sign the contract documents. APPROVED 5-0		
i.	Authorize staff to apply for the Hazard Mitigation Grant Program funds to acquire the property at 1414 S. Western Road and authorize the City Manager to sign all grant documents APPROVED 5-0	CC-19-197	Rob Hill
j.	Approve budget amendment reflecting donations received for the Merry Main Street event APPROVED 5-0	CC-19-207	Melissa Reames
k.	Approve budget amendments reflecting retention in the General Fund of \$2,700,00 transferred from the Stillwater Utilities Authority to be appropriated for specific projects APPROVED 5-0	CC-19-209	Melissa Reames

9. Resolutions

The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.

a.	RESOLUTION NO. CC-2019-27: A RESOLUTION NOTIFYING THE PUBLIC OF THE COMPILING AND PUBLISHING OF THE CODE SUPPLEMENT NO. 7 TO THE CODE OF THE CITY OF STILLWATER, OKLAHOMA ADOPTED 5-0		John Dorman
b.	RESOLUTION NO. CC-2019-28: A RESOLUTION ADOPTING A PURCHASING POLICY FOR THE CITY OF STILLWATER AND ITS TRUSTS ADOPTED 5-0	CC-19-204	John Dorman
c.	RESOLUTION NO. CC-2019-29: A RESOLUTION AMENDING THE TERMS AND CONDITIONS OF SERVICE FOR MUNICIPAL UTILITIES ADOPTED 5-0	CC-19-208	Dana Mattox

10. Ordinances

The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.

a.	First Read		
	ORDINANCE NO. 3446: AN ORDINANCE REZONING PROPERTY ADDRESSED AS 906 EAST SWIM AVENUE FROM RT, TWO-FAMILY RESIDENTIAL DISTRICT, TO RSS, SMALL LOT, SINGLE-FAMILY RESIDENTIAL DISTRICT ADVANCED TO SECOND READING		John Dorman

11. Reports from Officers & Boards

Announcements and remarks of general interest may be made by Councilors, the City Manager, or the City Attorney. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
 - i. Discussion about scheduling items for future meetings.

12. Questions & Inquiries

13. Appointments

a.	Planning Commission APPOINTED BRETT ALLRED TO PLANNING COMMISSION APPROVED 5-0	CC-19-205
b.	Stillwater Medical Center Board REAPPOINTED DAN DUNCAN TO THREE YEAR TERM ON STILLWATER MEDICAL CENTER BOARD APPROVED 5-0	CC-19-206
c.	Citizens' Recycling Task Force APPOINTED MABRIE BALDWIN TO CITIZENS RECYCLING TASK FORCE APPROVED 5-0	CC-19-191

14. Adjourn

ADJOURNED 5-0

On _____ at _____ a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City manager's office at least 48 hours prior to the meeting by calling 405.742.8290.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's Office.
- Sign up for an email update when an agenda is posted through our [eNotifications](#) system. Select each elected or appointed board or committee you would like a notification from.