



CITY COUNCIL MEETING
 NOVEMBER 18, 2019
 5:30 PM
 COUNCIL HEARING ROOM, STILLWATER MUNICIPAL BUILDING
 723 S. LEWIS STREET
 STILLWATER, OK 74074

Mayor Will Joyce, Vice Mayor Pat Darlington, Councilors Alane Zannotti, John Wedlake, & Amy Dzialowski

Note: The Mayor and City Council will gather in Conference Room 1112B at 5:00 p.m. for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

1. Call Meeting to Order
2. Pledge of Allegiance
 - a. Led by Boy Scout Troop 802
3. Proclamations / Presentations
 - a. Acknowledgement of agencies who assisted with 2019 OSU Homecoming
 - b. National Runaway Prevention Month
 - c. Presentation of State Farm Neighborhood Assist Grant check

4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. The Council will take action (including a vote or series of votes) on these items either collectively as part of the consent docket or individually under Items Removed from Consent Docket.

a.	Approve regular meeting minutes of 11.04.19		
b.	Approve executive session minutes of 11.04.19		
c.	Accept easement from the Nottingham Homeowners Association for Water 2040 project	CC-19-180	David Barth
d.	Accept Library Trust annual report	CC-19-186	Stacy DeLano
e.	Approve property acquisition for parcels along North Perkins Road for Stillwater Project No. STPW-22, approve expenditure of \$610,554 in compensation for rights-of-way, permanent, and temporary easements, and authorize the Mayor	CC-19-182	Monty Karns

	<p>to execute the documents and authorize payments for parcels listed below:</p> <p>Utility Easements:</p> <ol style="list-style-type: none"> 1) Grantor: SCR RC Funding IV LLC, a Delaware limited liability company for Parcel 14, addressed as 1603 N. Perkins Road 2) AP Stillwater Limited Partnership, A Texas Limited Partnership for Parcel 17, addressed as 1909 N. Perkins Road 3) GVP Properties, LLC for Parcel 18, addressed as 1919 N. Perkins Road <p>Real Estate Purchase Agreements:</p> <ol style="list-style-type: none"> 1) Grantor: R and S Hotel, LLC, an Oklahoma limited liability company (undivided 20% interest), D and B Hotel, LLC, an Oklahoma limited liability company (undivided 10% interest) AND Conner Hotels, LLC, an Oklahoma limited liability company (undivided 70% interest) for Parcel 6, addressed as 600 E. McElroy Road 2) Grantor: Nikki’s Greek Restaurant, LLC for Parcel 7, addressed as 610 E. McElroy Road 3) Grantor: J.P.M. INC., a corporation for Parcel 9, addressed as 1000 N. Perkins Road 4) Grantor: 724 N. Perkins Road LLC, an Oklahoma limited liability company for Parcels 34 and 35, addressed as 611 N. Perkins Road 		
f.	Accept quarterly listing of City projects currently under construction	Memo	John McClenny

CONSENT DOCKET APPROVED EXCLUDING ITEMS D. AND F. 5-0

5. Public Comment on Items Not Scheduled for Public Hearings
*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*
6. Items Removed from Consent

d.	Accept Library Trust annual report APPROVED 5-0	CC-19-186
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f.	Accept quarterly listing of City projects currently under construction APPROVED 5-0
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7. Public Hearings

The Council will hear public comments, discuss, and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request from Sacred Buds LLC, for a Specific Use Permit to operate a medical marijuana dispensary at 721 South Main Street. APPROVED PLANNING COMMISSION'S RECOMMENDATION 3-2 WITH VICE MAYOR DARLINGTON AND COUNCILOR WEDLAKE VOTING NAY	CC-19-179	Lanc Gross Tiffany Reyes
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8. General Orders

The Council will discuss and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a.	Update on dilapidated property at 716 W 9 th Ave NO ACTION		John Dorman
b.	Request for approval of the Policy Guidelines for the Home Buyer Assistance Program as presented and authorize staff to administer the program beginning January 1, 2020 for FY20 APPROVED 5-0	CC-19-181	Paula Dennison
c.	Presentation of Key Performance Indicators developed by Citizens Task Force NO ACTION	CC-19-185	David Barth Leah Womack
d.	Authorize application by Stillwater Public Library for a Oklahoma Historical Society grant to provide a consultant for aid in developing a five year strategic plan APPROVED 5-0	CC-19-184	Stacy DeLano
e.	Authorize application by Stillwater Public Library for a National Endowment for the Arts Big Read grant to fund a community reading event APPROVED 5-0	CC-19-187	Stacy DeLano
f.	Approve budget amendments reflecting donations to Stillwater Public Library APPROVED 5-0	CC-19-188	Stacy DeLano
g.	Approve budget amendment transferring reimbursement funds from the Federal Grant Revenue account to SPD training, travel, lodging and software upgrades accounts APPROVED 5-0	CC-19-183	Jeff Watts

h.	Approve bid recommendation for replacement of terminal roof at Stillwater Regional Airport APPROVED 5-0	CC-19-189	Jim Scott
i.	Presentation of web-based tools for status and details on demand of City projects NO ACTION		Maegan Pardue

9. Resolutions

The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.

a.	RESOLUTION 2019-25: A RESOLUTION ACKNOWLEDGING CITY COUNCIL AUTHORIZATION AND APPROVAL FOR THE SUBMISSION OF AN APPLICATION FOR FEDERAL GRANT FUNDING TO RECONSTRUCT THE APRON, PHASE 2 SOUTH PORTION, AND REPLACE PRIMARY AIRPORT RESCUE FIREFIGHTING (ARFF) APPARATUS AT STILLWATER REGIONAL AIRPORT THROUGH THE FAA AIP GRANT 3-40-0090-029-2020 ADOPTED 5-0	John Dorman
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10. Ordinances

The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.

a.	First Read
	None

a.	Second Read
	ORDINANCE 3444: AN ORDINANCE REZONING A TRACT OF LAND ADDRESSED AS 1199 WEST AIRPORT ROAD FROM RSS, SMALL-LOT, SINGLE FAMILY RESIDENTIAL DISTRICT, TO CG, COMMERCIAL GENERAL DISTRICT ADOPTED 5-0

11. Reports from Officers & Boards

Announcements and remarks of general interest may be made by Councilors, the City Manager, or the City Attorney. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
 - i. Discussion about scheduling items for future meetings.

12. Questions & Inquiries

13. Adjourn

ADJOURNED 5-0

On _____ at _____ a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City manager's office at least 48 hours prior to the meeting by calling 405.742.8290.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's Office.
- Sign up for an email update when an agenda is posted through our [eNotifications](#) system. Select each elected or appointed board or committee you would like a notification from.