



Meeting Date: June 18, 2018

Report No. CC-18-76

Agenda Item No. 4h

Purpose: Recommendation for approval of professional services agreement (PSA) for engineering services to support portions of FY18 pavement management program.

Budget Impact: There is no budget impact. Previously, \$4.7 million including \$425,000 contingency/reserve, was allocated in the approved FY18 pavement management program. \$285,000 was allocated for professional (engineering and surveying) services. The combined cost of the survey and engineering services for the pavement management will not exceed the allocated costs including the portion of contingency/reserve for engineering. The cost of the engineering for water and sewer relocation will be funded from the water fund.

Prior Council Action or Part of an Approved Project: Yes **Related Items:** [P:\2018 CC SUA SED\030518\CC-18-17 PMS Projects.docx](#)

Alternatives: The following alternatives are available to the City Council:

1. Approve the PSA with Poe & Associates.
2. Approve a PSA with one of the other firms that submitted statements of qualifications.
3. Direct staff to solicit qualifications from other firms.

Recommendation: It is recommended that the Council authorize staff to enter into a professional services agreement with Poe & Associates for engineering services to support FY18 pavement management program.

Prepared by: Monty Karns, Transportation and Stormwater Services Director

Reviewed by: Melissa Reames, CFO

Submitted by: Norman McNickle, City Manager

Background Information: In October of 2017, Transportation and Stormwater Services (T&SS) requested qualifications from several firms to provide a variety of civil engineering and surveying services. For transportation engineering services the following five firms were short listed: Olsson & Associates, Poe & Associates, Kimley-Horn & Associates, McClelland Consulting Engineers, Inc. and Gose & Associates. In March 2018, each of the firms was requested to submit proposals to provide engineering services for the FY18 Pavement Management Projects. A selection committee made up of members of Water Resources and T&SS evaluated the proposals. Poe and Associates was selected as the best qualified to perform engineering services for the 4th Avenue and Hester Street reconstruction projects, including the upgrade/relocation of water and sewer utilities.