Meeting Date: June 18, 2018

Report No. CC-18-75

Agenda Item No. 4g

Purpose: Recommendation for approval of professional services agreement (PSA) for engineering services to support portions FY18 pavement management program.

Budget Impact: There is no budget impact. Previously $4.7 million, including $425,000 contingency/reserve, was allocated in the approved FY18 pavement management program. $285,000 was allocated for professional (engineering and surveying) services. The combined cost of the survey and engineering services will not exceed the allocated costs including the portion of contingency/reserve for Engineering.

Prior Council Action or Part of an Approved Project: Yes

Related Items: http://stillwater.org/agenda/view/780

Alternatives: The following alternatives are available to the City Council:

1. Approve the PSA with Gose & Associates.
2. Approve a PSA with one of the other firms that submitted statements of qualifications.
3. Direct staff to solicit qualifications from other firms.

Recommendation: It is recommended that the Council authorize staff to enter into a professional services agreement with Gose & Associates for engineering services to support FY18 pavement management program.

Prepared by: Monty Karns, Transportation and Stormwater Services Director

Reviewed by: Melissa Reames, CFO

Submitted by: Norman McNickle, City Manager

Background Information: In October of 2017, Transportation and Stormwater Services (T&SS) requested qualifications from several firms to provide a variety of civil engineering and surveying services. For transportation engineering services the following five firms were short listed: Olsson & Associates, Poe & Associates, Kimley-Horn & Associates, McClelland Consulting Engineers, Inc. and Gose & Associates. In March 2018, each of the firms was requested to submit proposals to provide engineering services for the FY18 Pavement Management Projects. A selection committee made up of members of Water Resources and T&SS evaluated the proposals. Gose and Associates was selected as the best qualified to perform engineering services for the mill & overlay, Sangre and Richmond Road reconstruction, sidewalk and drainage projects.