Meeting Date: June 18, 2018

Report No. CC-18-70

Agenda Item No. 4d

Purpose: Authorization to Expend Funds and Extend Agreement for Development Engineering Review Services, FY19

Budget Impact: Funds are appropriated in FY19 budget for development engineering review services.

Prior Council Action or Part of an Approved Project: Yes Related Items: Engineering Services Contract, June 2017; Budget Amendment, December 2017

Alternatives: The following alternatives are available to the City Council:

1. Authorize the expenditure of funds for development engineering review services with Freese and Nichols, Inc for the period from July 1, 2018 through June 30, 2019 and authorize the City Manager to execute the agreement extension form.
2. Do not authorize the expenditure of funds, resulting in land development projects being halted due to no engineering review being performed.
3. Discontinue the use of consultants to perform development engineering review services, resulting in a delay of land development projects until a full-time position is filled.

Recommendation: Staff recommends the City Council authorize the expenditure of funds for development engineering review services with Freese and Nichols, Inc for the period from July 1, 2018 through June 30, 2019 and authorize the City Manager to execute the agreement extension form.

Prepared by: Paula J. Dennison, DS

Submitted by: Norman McNickle, City Manager

Background Information: In June of 2017, the City Council authorized entering into an agreement with Freese and Nichols, Inc. to perform development engineering review services. The agreement is valid for a 1-year period, from July 1, 2017 through June 30, 2018 and may be extended for up to four additional 1-year terms subject to the same terms and conditions set forth in the agreement. Any extension is subject to funding appropriated annually by the City Council.