SPECIAL MEETING MINUTES
STILLWATER BLOCK 34 TRUST
November 9, 2018 at 8:30 a.m.
Room 2073
723 S. Lewis Street
Stillwater, OK 74074

Trustees: Chair Jim Beckstrom, Vice Chair Victoria Berry, Trustees Russ Teubner, Pat Zimmerman, Ariel Ross
Staff: Development Services Director Paula Dennison, City Attorney John Dorman, City Manager Norman McNickle, Assistant to the City Manager Patti Osmus

1. Call Meeting to Order

2. General Orders
   i) Approve September 12, 2018 Special Meeting Minutes
      Zimmerman motioned to approve the September 12, 2018 minutes and Beckstrom seconded.
      Motion carried with five yea votes.

   ii) Phasing & Project Delivery – Beckstrom / Berry
       Beckstrom presented a 5 step plan for Phase I:
       1. Art Features
       2. Electrical Utilities
       3. Wind/Art/Structure
       4. GHSP Well Field
       5. Interim Performance Stage

   iii) Energy Systems – Beckstrom
       Beckstrom reported that the OSU Senior Design Project for engineering students will be a study/design of a GSHP system for the Downtown Cultural District

   iv) Programming & Fundraising Strategy – Berry
       Berry stated that it is important for B34 to be a part of the Cultural District so that all entities are working in the same direction.

   v) Stillwater Events & Programming – Osmus & McNickle
       McNickle announced that staff will be in charge of holiday events / decorations on B34 this holiday season. Osmus gave a preview of what is planned.

   vi) Grants – Berry
       The Our Town grant is due August 2019. If awarded, funds could be used for help with the stage.

   vii) Outdoor Stage – Beckstrom
       Beckstrom announced that OSU has approved a senior design project relating to B34. There will be two designs – a low cost version and a higher cost version. Teubner supports the idea. Zimmerman agreed that two versions is a good idea. Teubner and Ross will serve as B34 liaisons to the design team.

   viii) Community Center Demonstration Crops & Xeriscape
        The demonstration crops are being tested on the south side of the Community Center.

   ix) Landscaped Areas, Outdoor Art & Southwest Water Fountain – Ross / Berry
       No report.
x) Market Hall – Beckstrom
Beckstrom presented the idea of an interim fabric structure being placed on B34. The structure would be approximately 75'x250' providing 18,750 square feet of space for performances, markets, covered parking, etc.
Dorman remarked that the structure would need to be presented to City Council for approval.
Zimmerman moved to adopt the phasing plan presented earlier. Teubner seconded.
Motion carried with five yea votes.
December 3, 2018 was discussed as a possible date to present to City Council.

xi) Trust Finance – Zimmerman
Zimmerman commented that the adoption of the phasing plan will help with fundraising efforts.

xii) Architecture – Next Steps – Beckstrom
Discuss earlier in conjunction with the phasing plan.

xiii) Trucks & Tunes – September – Beckstrom
Beckstrom said a few people stopped by the B34 table at the final Trucks & Tunes event.

xiv) Communications – Berry
Berry said she would make sure B34 is included in the Cultural District meetings, etc.

xv) 2019 Meeting Schedule – Osmus
Osmus asked for feedback on establishing a formal meeting schedule for 2019. After discussion, Zimmerman motioned to set the second Thursday of every month at 3:00 p.m. as the meeting date for the B34 Trust for 2019. Berry seconded.
Motion carried with five yea votes.

3. Public Comment on Agenda Items
   None.

4. Directions to Staff Regarding Resources/Research for Next Meeting
   Dennison reminded Trustees about the need to establish a sponsorship policy.

5. Adjourn

   JAMES BECKSTROM, CHAIR
   STILLWATER BLOCK 34 TRUST

   PATI OSMUS
   TRUST SECRETARY