1. Call Meeting to Order
   Chair Beckstrom called the meeting to order at 8:33 a.m.

2. General Orders
   The Trustees will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

   i) Approve July 10, 2018 Minutes

   ii) Operations/programming plan and organization including proposed job descriptions for Executive Director and Project Coordinator
      The draft job descriptions for Executive Director and Project Coordinator were reviewed. After review, it was agreed that the Funding bullet point should be removed from both. Osmus will present the draft job descriptions to the city Human Resources director for feedback and fine tuning. Zimmerman and Teubner would like copies once finalized. Consensus of the members was they would like to have an Executive Director on board by the end of 2018.

   iii) Outdoor stage
      No report

   iv) Grants
      Berry announced that the Trust was not awarded funding from the Bloomberg Foundation.

   v) Trust finance
      Zimmerman reported that he is reaching out to members of the community for participation on the finance work team.

   vi) Sponsorship policy – (no action will be taken on this item)
      This item will be continued to the next meeting.

   vii) Market hall
      Beckstrom reported he had recruited the following to serve on the Market Hall work team:

         1. Shannon Williams
         2. Dr. Gay Washington
         3. Brad Piccolo
         4. Bobby Wintle
5. Matt Waits
Beckstrom motioned to approve the above named citizens to serve on the Market Hall work team. Zimmerman seconded.
Motion carried with 5 yea votes.

viii) Energy systems
Beckstrom noted that the MOU to work with OSU on the ground source heat pump is at OSU for signatures.
He motioned to name Dr. Dan Fisher to serve on the Energy System work team and Teubner seconded.
Motion carried with 5 yea votes.
Special projects director John McClenny stated that the City wants to put above ground electric service on Block 34 in order to mitigate noise from generators at the Friday, Food Trucks, & Tunes events. Knowing there might be activity on the block in the future, he asked if there were any concerns from the Trust. No concerns were expressed.

ix) Landscaped areas, outdoor art and southwest water fountain
Berry and Ross will continue their outreach to people for future participation on the work team.

x) Project management
Beckstrom motioned to name Dr. Suzanne Bilbeisi and Dr. Moe Bilbeisi to serve on the Project Management work team. Teubner seconded.
Motion carried with 5 yea votes.

xi) Review of Request for Expression of Interest submittals
Dennison reported that five submittals were received. A submittal from HSE Architecture was received after the deadline and was not opened. Discussion about options for follow-up was held. It was decided that 1Architecture, Selser & Schaeffer, & Studio Architecture would be invited to present their proposals to the Trust at the September 12, 2018 meeting. Presentation should include cost estimate, background, capabilities and how all relates to Block 34.

xii) Development of Request for Proposals
This item will be continued to next meeting.

xiii) Communications
Information regarding a communication plan will be gathered for the October 15, 2018 meeting.
Teubner stated that Ben Urlich will be happy to assist with PR on a volunteer basis when needed.
Zimmerman left the meeting at 10:15 a.m.

xiv) Town Hall Meeting
The Trust decided that a town hall meeting is not needed at this time.

xv) Future meeting dates
September 12, 2018
October 15, 2018

3. Public Comment on Items on Agenda
None

4. Directions to Staff Regarding Resources/Research for Next Meeting
Arrange presentations for the September 12, 2018 meeting.

5. Adjourn

JAMES BECKSTROM, CHAIR
STILLWATER BLOCK 34 TRUST

PATTI OSMUS
TRUST SECRETARY