IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS POSTED JANUARY 18, 2018 AT 3:30 P.M. AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JANUARY 22, 2018

PRESENT: VICE MAYOR PAT DARLINGTON,
COUNCILORS ALANE ZANNOTTI, WILLIAM JOYCE AND JOHN WEDLAKE
ABSENT: MAYOR GINA J. NOBLE

1. CALL MEETING TO ORDER

Vice Mayor Darlington called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

Stillwater City Council led the audience in the Pledge of Allegiance.

3. CONSENT DOCKET

a. Approve budget amendments reflecting revenue from Health Literacy and expenditure by Stillwater Public Library for the construction of the StoryWalk in Couch Park
b. Approve budget amendments reflecting revenue received from Oklahoma Department of Libraries by Stillwater Public Library
c. Approve request to set March 5, 2018 as the public hearing date for a request to close a portion of the right-of-way of Lincoln Street adjacent to properties addressed as 412 – 416 S Lincoln Street and 1201 W 4th Avenue (See staff memo)
d. Approve request to set March 5, 2018 as the public hearing date for a request to close the entire right-of-way of a platted alley between Miller Avenue, Mathews Avenue, West Street, and Knoblock Street (See staff memo)
e. Approve Amendment No. 5 to engineering contract with LBR, Inc. for design of runway 4-22 as part of Runway Rehabilitation Project (CC-18-06)
f. Approval of minutes: Regular Meeting January 8, 2018
   Executive Session January 8, 2018
   Special Meeting January 9, 2018

MOTION BY COUNCILOR WEDLAKE, SECOND BY COUNCILOR ZANNOTTI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: DARLINGTON-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

4. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.
5. ITEMS REMOVED FROM THE CONSENT DOCKET

None.

6. PUBLIC HEARINGS

   a. Receive public comment regarding a request for closing of a drainage easement for 55-81 Arbor Circle in Arbor Village (CC-18-05)

   Development Review Manager Lanc Gross reported that the request for closing of a portion of a drainage easement is at properties addressed as 55-81 Arbor Circle. In 2017 the plat was amended and a replat was approved to allow for residential uses. The closing would allow for additional useable lots. The drainage report and grading plan have been submitted and accepted.

   Vice Mayor Darlington opened the public hearing.

   Kelly Harris, Keystone Engineering, 923 S. Lowry, representing the owner, explained the owner plans to build a vertical retaining wall to narrow the drainage channel, but it will still be able to hold the same capacity as it always has.

   Vice Mayor Darlington closed the public hearing.

   City Council was given the alternatives available to them and staff recommended approval of the request to close the drainage easements.

   MOTION BY COUNCILOR JOYCE, SECOND BY COUNCILOR ZANNOTTI TO APPROVE STAFF'S RECOMMENDATION TO CLOSE THE DRAINAGE EASEMENTS AT PROPERTIES ADDRESSED AS 55-81 ARBOR CIRCLE.

   ROLL CALL VOTE: DARLINGTON-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

7. GENERAL ORDERS

   a. Introduction of City of Stillwater Standards of Excellence

   Customer Service Manager Dana Mattox and Kyle Gibbs with the Stillwater Police Department, representing members of the Standards of Excellence Committee introduced the City of Stillwater Standards of Excellence program to City Council. Ms. Mattox explained how the members were nominated by their co-workers and peers because of their dedication to customer service. The committee members were challenged with capturing their commitment to excellence on paper. Officer Gibbs stated that translating what customer service is to a wide variety of disciplines was challenging. The Standards of Excellence guide was provided to City Council and a video was shown exhibiting the standards developed by the committee. City Manager McNickle stated that the guide will be used during the year as a resource for employees and recognized each employee who was a member of the Standards of Excellence Committee. Mr. McNickle acknowledged the Marketing and Public Relations Department for the creation of the video and guide. Deputy City Manager Blankenship recognized Human Resources Director Christy Luper and Training Coordinator Lisa Jones for their efforts in coordinating the project.
8. RESOLUTIONS

a. Resolution No. CC-2018-1: A resolution authorizing the continuation of the Advisory Citizen’s Task Force on implementation of the Block 34 conceptual plan and enlarging the scope of duties thereof

MOTION BY COUNCILOR ZANNOTTI, SECOND BY COUNCILOR WEDLAKE TO ADOPT RESOLUTION NO. CC-2018-1.

ROLL CALL VOTE: DARLINGT-ONG-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

9. ORDINANCES

Second Reading

a. Ordinance No. 3395: An ordinance closing the public right-of-way of 5th Avenue and McFarland Street and all utility easements located between Willis Street and McFarland Street; and 4th Avenue and 6th Avenue at property(ies) addressed as 402 and 504 South McFarland Street; 2011 and 2021 West 4th Avenue; 2002 – 2015 West 5th Avenue; 405 – 523 South Willis Street; and 2006 and 2012 West 6th Avenue

MOTION BY COUNCILOR JOYCE, SECOND BY COUNCILOR ZANNOTTI TO ADOPT ORDINANCE NO. 3395 AS PRESENTED.

ROLL CALL VOTE: DARLINGT-ONG-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

10. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the City Attorney: None.

b. Miscellaneous items from the City Manager: Mr. McNickle congratulated Financial Operations Manager Tammy Brown and Assistant Fire Chief Robert Black on their retirements.

c. Miscellaneous items from the City Council: Councilor Wedlake announced that S&P Global affirmed the Stillwater Utilities Authority utility system’s AA- rating. Councilor Joyce shared some of the results from the Stillwater citizen satisfaction survey that was recently completed and announced that the results can be found on the City of Stillwater’s website. Councilor Zannotti stated that the 2018/2019 fiscal year budget process was underway. Vice Mayor Darlington stated that the sales tax remitted to the City for November 2017 transactions was up 7.53% from January 2017.

i) Discussion about scheduling items for upcoming meetings

11. QUESTIONS & INQUIRIES

None.

12. ADJOURN

MOTION BY COUNCILOR JOYCE, SECOND BY COUNCILOR WEDLAKE TO ADJOURN THE JANUARY 22, 2018 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: DARLINGT-ONG-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.
The January 22, 2018 meeting of the Stillwater City Council adjourned at 5:53 p.m.

GINA J. NOBLE, MAYOR
STILLWATER CITY COUNCIL

ELIZABETH CHRZ
CITY CLERK