



CITY COUNCIL MEETING
 JUNE 17, 2019
 5:30 PM
 COUNCIL HEARING ROOM, STILLWATER MUNICIPAL BUILDING
 723 S. LEWIS STREET
 STILLWATER, OK 74074

Mayor Will Joyce, Vice Mayor Pat Darlington, Councilors Alane Zannotti, John Wedlake, & Amy Dzialowski

Note: The Mayor and City Council will gather in Conference Room 1112B at 5:00 p.m. for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. The Council will take action (including a vote or series of votes) on these items either collectively as part of the consent docket or individually under Items Removed from Consent Docket.

a	Approve regular meeting minutes of June 3, 2019		
b	Approve executive session minutes of June 3, 2019		
c	Approve purchase of the following insurance: <ul style="list-style-type: none"> • Property, Casualty, & Public Officials insurance through Marsh & McLennan Companies in an amount not to exceed \$200,000 • Airport Premises Liability insurance through Marsh & McLennan Companies in the amount of \$7,751 	CC-19-90	Melissa Reames John McClenny
d	Approve FY20 service agreements with the following entities: <ul style="list-style-type: none"> • Henderson Golf • Sheerar Museum of History • Lake McMurtry Friends • Stillwater Area Sports Association • Payne County Youth Services 	CC-19-88	Jim Scott

	<ul style="list-style-type: none"> • Tiny Paws • Ask Ace, LLC dba White Rock Paddle Company 		
e	Approve budget amendment reflecting additional funds from the Continuing Education Conference grant from OK Department of Libraries for Stillwater Public Library		Stillwater Public Library
f	Approve the Citizen Participation Plan as required for the submittal of the 2019 Community Development Block Grant (CDBG) application	CC-19-89	Valerie Silvers

VICE MAYOR DARLINGTON REQUESTED THAT ITEM D. BE REMOVED FROM THE CONSENT DOCKET. APPROVED 5-0 EXCLUDING ITEM D.

4. Public Comment on Items Not Scheduled for Public Hearings
*Taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting. Request to speak forms may be found by clicking on this link <http://Stillwater.org/speakatcouncil> or in the lobby prior to the meeting.*

5. Items Removed from Consent

d	Approve FY20 service agreements with the following entities: <ul style="list-style-type: none"> • Henderson Golf • Sheerar Museum of History • Lake McMurry Friends • Stillwater Area Sports Association • Payne County Youth Services • Tiny Paws • Ask Ace, LLC dba White Rock Paddle Company 	CC-19-88	Jim Scott
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APPROVED 5-0

6. Public Hearings
The Council will hear public comments, discuss, and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a	Receive public comment regarding a request for a Text Amendment to the Land Development Code Chapter 23, Article V Use Categories and Limitations, Division 3 Use Limitations by adding sections establishing regulations for Home Sharing and Residential Short-Term Rentals (Cont'd from 05.20.19)	CC-19-69	Paula Dennison
b	Receive public comment regarding a request for a Specific Use Permit for a medical marijuana dispensary at 911 N. Perkins Road APPROVED 3-2 WITH VICE MAYOR DARLINGTON AND COUNCILOR WEDLAKE VOTING NAY	CC-19-87	Paula Dennison

c	Receive public comment regarding a request for a text amendment to Chapter 23, Land Development Code, Appendix I, Form Based Code NO ACTION	See Memo to Postpone	Paula Dennison
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7. General Orders

The Council will discuss and take action (including a vote or series of votes) on each item listed unless the agenda entry specifically states that no action will be taken.

a	Approve bid recommendation for citywide janitorial services APPROVED 5-0	CC-19-91	Roger Sigrist
b	Approve bid recommendation for Stillwater Regional Airport north apron reconstruction project APPROVED 5-0	CC-19-82	Melissa Reames
c	Approve contract amendment number 9 for professional services by LBR, Inc. as it pertains to the Rehabilitate Apron, North Portion project at Stillwater Regional Airport APPROVED 5-0	CC-19-83	Melissa Reames
d	Approve renewal of five year agreement with Phillips 66 for fuel-services at Stillwater Regional Airport APPROVED 5-0	CC-19-84	Melissa Reames
e	Accept a grant from Phillips 66 in the amount of \$200,000 to cover the estimated costs of fuel farm upgrades, improvements to security, and access to the fuel farm at Stillwater Regional Airport APPROVED 5-0	CC-19-86	Melissa Reames
f	Approve budget amendment transferring \$110,000 from the fuel sales revenue account to the fuel purchase expenditure account for Stillwater Regional Airport APPROVED 5-0	CC-19-85	Melissa Reames

8. Resolutions

The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.

a	NONE
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9. Ordinances

The Council will discuss and take action at (including a vote or series of votes) on each item listed unless the agenda specifically states that no action will be taken.

a	First Read	
	No. 3435	AN ORDINANCE AMENDING CHAPTER 23, LAND DEVELOPMENT CODE, ARTICLE V, USE CATEGORIES AND LIMITATIONS, TO CREATE DIVISION 4, HOME SHARING AND RESIDENTIAL SHORT-TERM RENTAL, SECTION 23-115.1, DEFINITIONS; SECTION 23-115.2, PERMITTED DISTRICTS; SECTION 23-115.3, HOME SHARING; LICENSE REQUIRED; COMPLIANCE WITH APPLICABLE

		CODES; SECTION 23-115.4, APPLICATION FORM; SECTION 23-115.5, RESIDENTIAL SHORT-TERM RENTAL; REQUIREMENTS; SECTION 23-115.6, SUSPENSION, REVOCATION, DENIAL; SECTION 23-115.7, COVENANTS; DEED RESTRICTIONS; OVERLAY REQUIREMENTS; AND, SECTION 23-115.8, PENALTY, and DECLARING AN EMERGENCY ADVANCED TO SECOND READING TITLE ONLY 5-0
	Second Read	
	No.	NONE

10. Reports from Officers & Boards

Announcements and remarks of general interest may be made by Councilors, the City Manager, or the City Attorney. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.

Miscellaneous Items	
City Attorney	
City Manager	
City Council	I. Discussion about scheduling items for future meetings.

11. Questions & Inquiries

12. Appointments

NONE

13. Adjourn **ADJOURNED 5-0**

On _____ at _____ a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City manager's office at least 48 hours prior to the meeting by calling 405.742.8290.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at Stillwater.org/agenda
- Alternate version: An audio agenda file is available upon request by emailing news@stillwater.org or calling 405.742.8293.
- Official minutes are archived in the City Clerk's Office.
- Sign up for an email update when an agenda is posted through our [eNotifications](#) system. Select each elected or appointed board or committee you would like a notification from.