IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS POSTED APRIL 13, 2018 AT 9:15 A.M. AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
APRIL 16, 2018

PRESENT: MAYOR GINA J. NOBLE, VICE MAYOR PAT DARLINGTON, COUNCILORS ALANE ZANNOTTI, WILL JOYCE AND JOHN WEDLAKE

ABSENT: NONE

1. CALL MEETING TO ORDER

Mayor Noble called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

Jackson, Thomas, Henry and Isabel Joyce, children of Mayor-Elect William H. Joyce, led the audience in the Pledge of Allegiance.

3. CONSENT DOCKET

a. Approve operations agreement between City of Stillwater and YMCA of Greater Oklahoma City, Stillwater YMCA Center, for operation of the municipal pool (CC-18-25)
b. Approve service agreement between City of Stillwater and Stillwater Flight Center (CC-18-34)
c. Approve bid recommendation for the sale of property located at 2115 E. Virginia Street (CC-18-40)
d. Approve bid recommendation for Joint and Crack Sealing Project (CC-18-36)
e. Accept easements associated with Water 2040 project (CC-18-32)
f. Budget amendments for Stillwater Public Library
g. Authorize Mayor to sign Bloomberg Philanthropies 2018 Public Art Challenge grant on behalf of the Block 34 Trust (CC-18-39)
h. Approve bid recommendation for Full Depth Pavement Repair Project (CC-18-37)
i. Approve bid recommendation for Thin Surface Overlay Project (CC-18-38)
j. Approval of minutes: April 2, 2018 Regular Meeting April 2, 2018 Executive Session

Vice Mayor Darlington requested that Items a., d., g., h. and i. be removed from the Consent Docket.

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR JOYCE TO APPROVE THE CONSENT DOCKET EXCLUDING ITEMS A., D., G., H. AND I.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

4. ITEMS REMOVED FROM THE CONSENT DOCKET

a. Approve operations agreement between City of Stillwater and YMCA of Greater Oklahoma City, Stillwater YMCA Center, for operation of the municipal pool (CC-18-25)
d. Approve bid recommendation for Joint and Crack Sealing Project (CC-18-36)
g. Authorize Mayor to sign Bloomberg Philanthropies 2018 Public Art Challenge grant on behalf of the Block 34 Trust (CC-18-39)
h. Approve bid recommendation for Full Depth Pavement Repair Project (CC-18-37)
i. Approve bid recommendation for Thin Surface Overlay Project (CC-18-38)

Vice Mayor Darlington provided more detailed information about each item for the benefit of citizens.

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR WEDLAKE TO APPROVE ITEMS A., D., G., H. AND I.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

5. SPECIAL CEREMONIES

a. Special presentations/proclamations

Vice Mayor Darlington read a proclamation honoring outgoing Mayor Noble and highlighted major achievements accomplished by the City of Stillwater under her leadership and proclaimed April 16, 2018 as “Mayor Gina J. Noble Day” in the City of Stillwater, Oklahoma, and urged all citizens to honor her service and wish her well in future endeavors.

6. SWEARING-IN OF MAYOR WILL JOYCE – JUDGE TANYA RAUN

Judge Tanya Raun administered the Oath of Office to Mayor-Elect William H. Joyce.

7. ELECTION OF VICE MAYOR

MOTION BY MAYOR JOYCE, SECOND BY COUNCILOR ZANNOTTI TO NOMINATE VICE MAYOR PAT DARLINGTON TO CONTINUE TO SERVE AS VICE MAYOR FOR THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

8. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

9. PUBLIC HEARINGS

a. Receive public comment regarding a request for an amendment to a Planned Unit Development located at 823 S. Range Road (Primrose) (CC-18-31)

Development Review Manager Lanc Gross reported that the amendment requested is for an existing Planned Unit Development (PUD) for the Primrose Retirement Community. It is a PUD with an RSS, Residential Small Lot Single Family, zoning designation. RSS zoning is located to the east and south, RT to the north, and Payne County to the west. The applicant proposes to construct two additional duplex buildings.

The potential for the closure of Range Road was discussed.
Mayor Joyce opened the public hearing.

**Kelly Harris**, Keystone Engineering, 923 S. Lowry, stated that there has been a demand for the proposed duplex units and they do not expect Range Road to be closed at any time, as any activities would occur onsite.

Mayor Joyce closed the public hearing.

Planning Commission recommended approval of the application by a vote of 4-0.

**MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR ZANNOTTI TO ACCEPT THE PLANNING COMMISSION’S RECOMMENDATION TO APPROVE THE REQUEST FOR AN AMENDMENT TO THE PLANNED UNIT DEVELOPMENT ON PROPERTY ADDRESSED AS 823 S. RANGE ROAD.**

**ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.**

b. Receive public comment regarding selection of a project for the Community Development Block Grant (CDBG) 2018 grant (CC-18-35)

Grants Coordinator Valerie Silvers reported that the preliminary grant allocation is $83,500, and with the 1:1 match, a total funding of $167,000. Two public meetings were held during March 2018 with several suggestions made:

- Stormwater drainage on Elm Street between Duck and Oklahoma State University
- Playground improvements
- Water and sewer lines repaired for low income families
- ADA sidewalks on the east side of Boomer Road between McElroy and Husband
- Rebuild Duncan Street between Scott and Connell
- Other suggestions that do not qualify for the CDBG grant.

Based on eligible match available and eligibility for the CDBG grant, three projects stood out:

- ADA sidewalks on Boomer Road between McElroy and Husband, estimated cost $9,000.
- Strickland Park playground, estimated cost $162,000.
- Stormwater drain replacement for eight residential blocks of decaying iron drain lines, estimated cost $500,000.

Discussion was held regarding availability of additional funding for projects and playground equipment for developmentally or physically disabled persons.

Mayor Joyce opened and closed the public hearing as no one was present for or against.

Staff recommended the selection of Strickland Park playground improvements for the 2018 CDBG grant and authorize signing of the application documents.

**MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR WEDLAKE TO ACCEPT STAFF’S RECOMMENDATION TO SELECT STRICKLAND PARK PLAYGROUND IMPROVEMENTS FOR THE 2018 CDBG GRANT AND AUTHORIZE SIGNING OF THE APPLICATION DOCUMENTS.**

**ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.**
c. Receive public comment regarding the proposed City of Stillwater operating budget for fiscal year 2018-19

Chief Financial Officer Melissa Reames presented a report detailing the FY2017 actual budget, FY2018 current budget and FY2019 proposed budget. The Finance Department goal for the upcoming year is to provide City Council with this report on a quarterly basis.

Mayor Joyce opened and closed the public hearing as no one was present for or against.

10. RESOLUTIONS

a. Resolution No. CC-2018-5: A resolution of the Stillwater City Council authorizing submission of an application for federal funding to rehabilitate runway 4-22 at Stillwater Regional Airport through FAA-AIP Grant 3-40-0090-026-2018 (CC-18-33)

MOTION BY COUNCILOR WEDLAKE, SECOND BY COUNCILOR ZANNOTTI TO ADOPT RESOLUTION NO. CC-2018-5 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

11. ORDINANCES

First Reading

a. Ordinance No. 3398: An ordinance closing a portion of the right-of-way of Wicklow Street, at or near a property addressed as 701 South Wicklow Street, as more particularly described in this ordinance

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR ZANNOTTI TO ADVANCE ORDINANCE NO. 3398 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

b. Ordinance No. 3401: An ordinance closing portions of a public drainage easement located within the Arbor Village Addition to the City of Stillwater, on properties addressed as 51 through 81 Arbor Circle, and as more particularly described in this ordinance

MOTION BY COUNCILOR WEDLAKE, SECOND BY VICE MAYOR DARLINGTON TO ADVANCE ORDINANCE NO. 3401 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

c. Ordinance No. 3402: An ordinance closing the entire public right-of-way of West Scott Avenue between the rights-of-way of North Washington Street and North Monroe Street; closing certain utility easements in the Houck Addition to the City of Stillwater, on or near properties addressed as 920 West Scott Avenue and 510 North Washington Street; and closing a public alley in the College Campus Addition to the City of Stillwater lying between Ramsey and Hester Streets, and between University and 4th Avenues, on or adjacent to property addressed as 705 West University Avenue, all as more particularly described in this ordinance
MOTION BY COUNCILOR ZANNOTTI, SECOND BY COUNCILOR WEDLAKE TO ADVANCE ORDINANCE NO. 3402 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

d. Ordinance No. 3403: An ordinance rezoning a tract of land at or near 810 North Lincoln Street, as more particularly described in this ordinance, from a Residential One and Two-family (RT) District classification to a Residential Two-family and Multi-family (RTM) District classification

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR ZANNOTTI TO ADVANCE ORDINANCE NO. 3403 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

e. Ordinance 3404: An ordinance closing a public alley in the College Heights Addition to the City of Stillwater, lying between Knoblock and West Streets, and between Mathews and Miller Avenues, on or adjacent to properties addressed as 201-229 North Knoblock Street and 220 North West Street, and more particularly described in this ordinance

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR ZANNOTTI TO ADVANCE ORDINANCE NO. 3404 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

f. Ordinance 3405: An ordinance closing a portion of the right-of-way of South Lincoln Street, at or near and adjacent to properties addressed as 412-416 South Lincoln Street and 1201 West 4th Avenue, and as more particularly described in this ordinance

MOTION BY COUNCILOR WEDLAKE, SECOND BY VICE MAYOR DARLINGTON TO ADVANCE ORDINANCE NO. 3405 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

g. Ordinance 3406: An ordinance related to business operation in the City of Stillwater; amending Stillwater City Code, Chapter 12, Businesses, Article IV Itinerant Merchants and Peddlers, Division 2 License; by repealing Section 12-142, Fee; and Declaring an Emergency

MOTION BY COUNCILOR ZANNOTTI, SECOND BY COUNCILOR WEDLAKE TO ADVANCE ORDINANCE NO. 3406 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

Second Reading

a. Ordinance No. 3396: An ordinance related to land development in the City Stillwater amending Stillwater City Code Chapter 23, titled Land Development Code, Article XXV, titled Corridor Redevelopment Area Planning District; adding a new Section 23-442.1, titled Public Realm Improvement Requirement Triggers, providing for the identification of properties that
are required to make public realm improvements; adding a new Section 23-442.2, titled Exemptions to the Public Realm Improvement Requirement; providing for the identification of properties and criteria that shall be exempt from making public realm improvements; and providing for severability

MOTION BY COUNCILOR ZANNOTTI, SECOND BY VICE MAYOR DARLINGTON TO ADOPT ORDINANCE NO. 3396 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

b. Ordinance No. 3400: An ordinance closing a public utility easement, located east and perpendicular to North Lincoln Street, north and parallel to West McElroy Road and south of Tyler Avenue, on properties addressed as 813 North Lincoln Street and 1124 West McElroy Road, as more particularly described in Section 1

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR WEDLAKE TO ADOPT ORDINANCE NO. 3400 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

12. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the City Attorney: None.
b. Miscellaneous items from the City Manager: Mr. McNickle announced that Brandon Davis, Seth Gibson, Michael Mills, Jacob Stockwell and Kevin Towler were recently promoted to Journeyman Lineman; thanked Senator Tom Dugger for his work on the bill passed inside 1019XX2, the legislation designed to give revenue for education, as the City should be a beneficiary of this online sales tax collection; said that the film “Resilience” will be shown on May 1 at the Stillwater Public Library; and stated that Emergency Management Director Rob Hill has been assisting with the wildfires in western Oklahoma, as well as one Fire crew, who spent a shift there.
c. Miscellaneous items from the City Council: Councilor Zannotti shared that a new video was recently released showcasing the City of Stillwater’s Standards of Excellence program. Vice Mayor Darlington announced that the City’s sales tax apportionment in April increased by 4.96% compared to the same time last year and use tax was up 75.39% from last year. Councilor Wedlake said that this year’s Stillwater Trash-Off was a success. Vice Mayor Darlington reminded everyone that the Stillwater Arts Festival is coming up this weekend, as well as the Jazz Blues Festival. Mayor Joyce announced that the Spring Household Hazardous Waste Collection Event will be held on Saturday, April 28.
i) Discussion about scheduling items for upcoming meetings

13. QUESTIONS & INQUIRIES

None.

14. ADJOURN

MOTION BY COUNCILOR WEDLAKE, SECOND BY VICE MAYOR DARLINGTON TO ADJOURN THE APRIL 16, 2018 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.
The April 16, 2018 meeting of the Stillwater City Council adjourned at 6:23 p.m.

WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL

ELIZABETH CHURZ
CITY CLERK