



REPORT TO:

STILLWATER CITY COMMISSION

No. CC-06-46

ISSUED BY THE CITY MANAGER - STILLWATER, OKLAHOMA

Date of Meeting: March 20, 2006**Subject:** Sale of Surplus Vehicles, Equipment, and Miscellaneous Items**Purpose of Report:** Declare used vehicles, equipment, and miscellaneous items as surplus and award sale to highest bidder.**Background:** Fleet Maintenance advertises for sealed bids when necessary to reduce the number of surplus vehicles and equipment in inventory. Currently, there are 42 vehicles, equipment, and miscellaneous items that need to be declared surplus and sold.**Discussion:** A bid notice was prepared and advertised in the Stillwater NewsPress and on the City of Stillwater web page. Bids were received until February 27, 2006 at 3:00 p.m. The bids were opened and publicly read aloud at 3:00 p.m. on February 27, 2006 in the Commission Hearing Room at City Hall. There were 263 bids on the 42 items listed in the bid packet. The total for the high bids on all items is \$58,614.71. The vehicles, equipment, and miscellaneous items are listed below with the name of the high bidder and their bid amount. Attached is a tabulation of the other bids.

Item	Vehicle/Equipment/Miscellaneous Item	Bid Amount
	High Bidder	
1	2000 Ford Crown Victoria	
	Grace Quality Auto	\$ 1,888.00
2	1995 Ford E350 Econoline Van	
	Ben Bradley	\$ 1,650.00
3	1993 Dodge Ramcharger	
	Ben Bradley	\$ 1,100.00
4	1974 International 1900	
	Jim Caldwell	\$ 1,671.00
5	1992 International 4900 w/ Heil 5000 Compactor	
	Tom Wheatly	\$ 1,350.00
6	2000 Ford Crown Victoria	
	Grace Quality Auto	\$ 1,888.00
7	1992 Ford Crown Victoria	
	Joe Brown	\$ 550.29
8	1987 Ford Cabover CT8000	
	Tom Wheatly	\$ 200.00
9	2000 Ford Crown Victoria	
	Grace Quality Auto	\$ 1,888.00
10	1999 Ford Crown Victoria	
	Bay Ridge Motors	\$ 1,469.00
11	1987 Ford Cabover CT8000	
	Hauf Auto Supply	\$ 100.00
12	1988 Dodge D350	
	Joel Brown	\$ 676.00
13	2000 Ford Crown Victoria	
	Grace Quality Auto	\$ 1,888.00
14	1981 International 1700	
	Mitchell Motors	\$ 2,260.00
15	1996 Ford Crown Victoria	
	AB Auto Connection	\$ 623.00

16	2000 Ford Crown Victoria	
	Grace Quality Auto	\$ 1,888.00
17	2000 Ford Crown Victoria	
	Grace Quality Auto	\$ 1,888.00
18	1980 GMC 3500	
	Virgle Smith	\$ 800.00
19	1970 Ford F600	
	Norman Howard	\$ 376.00
20	Heil 5000 Sanitation bed w/o tailgate	
	108 Auto & Truck	\$ 1.17
21	Heil 5000 Sanitation bed w/o tailgate	
	108 Auto & Truck	No Bid Amount
22	John Deere 15' Flex Wing Cutter	
	Lyle Blasier	\$ 2,100.00
23	1989 Chevrolet C3500	
	108 Auto & Truck	\$ 507.89
24	1990 Ford Bronco II	
	John McClure, Sr.	\$ 1,906.66
25	1990 Chevrolet C2500	
	Payne County Auto	\$ 951.50
26	2000 Ford Crown Victoria	
	Grace Quality Auto	\$ 1,888.00
27	1984 Ford Tractor	
	Ben Bradley	\$ 4,780.00
28	1985 Ford 555 Backhoe	
	Joel Brown	\$ 5,777.00
29	1976 Leisure Time Motor Home	
	Billy Harding	\$ 560.00
30	1980 GMC 7000	
	Ted Williams	\$ 750.00
31	1973 Ford Tractor	
	Andrew Mutz	\$ 1,055.00
32	1982 Ford Tractor 3610	
	Mitchell Motors Inc.	\$ 2,060.00
33	1995 GMC Sonoma	
	Mitchell Motors Inc.	\$ 2,060.00
34	1994 GMC 1500 Short Bed	
	Mitchell Motors Inc.	\$ 2,160.00
35	Knapheide Utility Bed for Chevrolet 2500	
	Chris Vann	\$ 150.00
36	1968 Forklift Tow Motor	
	Charles Talbot	\$ 1,529.00
37	26' Flat Bed Gooseneck Trailer	
	Brad Eads	\$ 3,007.00
38	Three Heil 5000 tailgates for parts and salvage	
	108 Auto & Truck	\$ 1.01
39	1990 Dodge D150	
	Terry Major	\$ 233.00
40	Chevrolet pickup bed	
	John Cooley	\$ 101.20
41	1978 Rosco Blacktop Roller	
	Keith Lovell	\$ 281.00
42	1978 Ford F600	
	Lee Jackson	\$ 2,601.99

The high bid on item #18 was a tie between Virgle Smith, Guthrie and Billy Harding, Newcastle. No provision was set in the bid specification for a tie bid so staff contacted the City Attorney's office to find a solution. After researching the matter, it was determined a coin toss should be held in the Commission Hearing Room with the Deputy City Clerk tossing the coin and both bidders present.

A coin toss was held on March 10, 2006 at 10:00 a.m. in the Commission Hearing Room with Virgle Smith, Guthrie and Eugene Harting, Stillwater representing Billy Harding, Newcastle. Clara Welch, Deputy City Clerk, tossed the coin and John Maehs, Fleet Superintendent, and Christy Cluck, Accounting Technician, witnessing the toss. Virgle Smith was the winner of the coin toss by calling heads.

Staff feels the bids on items #20 and #38 were below the salvage value and rejecting these bids should be considered.

Item #21 had one bid sheet submitted but the form was incomplete. Since the sealed bid produced no bids on this item, staff requests the item be declared surplus with the other items and disposed of to a second hand dealer, scrap dealer, recycler, or junk dealer as provided in Section 18 of the City of Stillwater purchasing manual.

Budget Impact: After the sale of these assets, \$58,614.71 will be returned to the general fund.

Alternatives:

1. Declare all vehicles, equipment, and miscellaneous items as surplus, accept the high bid on all items with the exception of items #20 and #38, and direct staff to sell items #20, #21, and #38 to a second hand, scrap, recycler, or junk dealer.
2. Reject all bids and re-advertise.

Recommendation: Staff recommends accepting Alternative #1: Declare all vehicles, equipment, and miscellaneous items as surplus, accept the high bid on all items with the exception of items #20 and #38, and direct staff to sell items #20, #21, and #38 to a second hand, scrap, recycler, or junk dealer.

Prepared by:	John Maehs, Fleet Superintendent
Reviewed by Department Director:	Ralph Kinder, Public Works Director
Reviewed by City Attorney's Office:	John E. Dorman, City Attorney
Date of Preparation:	March 9, 2006

Recommended by:

Dan Galloway
City Manager

Attachments: Bid Tabulation